



CREWKERNE TOWN COUNCIL

TOWN HALL
MARKET SQUARE
CREWKERNE
SOMERSET TA18 7LN
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Councillors are hereby summoned and members of the press and public are invited to attend the Annual Meeting of Crewkerne Town Council to be held in the Council Chamber, Town Hall, Market Square on **Monday 13 May 2019** at 6.45p.m.

.....
Peter Davidson, Town Clerk
7 May 2019

A G E N D A

1. **Election of Mayor** and Declaration of Acceptance of Office for signature
2. **Election of Deputy Mayor.**
3. **To note apologies for absence.**
4. **Declarations of acceptance of office**
5. **To confirm the minutes** of the Town Council meeting held on 29 April 2019.
6. **Declarations of Interest** on items on the agenda.
7. **To elect the Chairman and Vice Chairman of Planning and Highways Committee.**
8. **To elect the Chairman and Vice Chairman of Policy and Resources Committee.**
9. **To elect the Chairman and Vice Chairman of Amenities Committee.**
10. **To appoint the members of the Joint Burial Committee.**
11. **To appoint Councillors to sub-committees.**
12. **To appoint banking signatories/online banking authorisers for payments.**
13. **To appoint Councillors to check the invoices and reconciliations each month prior to the Town Council meetings.**
14. **To appoint the representatives on various Outside Bodies.**
15. **Open Forum:** questions may be put to the Council during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person.
16. **To receive verbal reports from the County and District Councillors.**
17. **Clerk's progress report:** to receive a report (for information).
18. **Power of Competence:** to re-affirm that the Council remains eligible to use the General Power of Competence because it has met the two required conditions (at least 2/3 of councillors are elected plus qualified clerk).
19. **Finance**
 - a) To approve the accounts for payment for May as listed.
 - b) To report the bank reconciliation for April has been completed.
20. **Town Hall leaded window mesh guards:** to consider whether to replace the badly corroded mesh guards protecting the leaded windows on the east face of the Town Hall.
21. **Bincombe Fair:** to receive a report from the Deputy Clerk regarding the proposed Bincombe fair and to consider an alternative proposal for a Bincombe Treasure Hunt.
22. **Quarterly Newsletter:** to approve the articles for the next edition.

23. **Town Council Surgery** for Saturday 25 May, 15 June and 20 July. Two Councillors required.
24. **To receive any Matters of Report** (for information only)
25. **Date of the next meeting:** Monday 20 May 2019, immediately following the Amenities Committee.