



# CREWKERNE TOWN COUNCIL

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Councillors are hereby summoned and members of the press and public are invited to attend an informal meeting of the **Amenities Committee** of Crewkerne Town Council to be held remotely on **Monday 12 July 2021** after the *Planning & Highways Committee meeting* and commencing not before 7pm.

**Note:**

- Members of the public who wish to attend can access the meeting through the following link: <https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>
- Members of the public who wish to speak at the “Open Forum” section of the meeting are kindly requested to contact the Town Council office (details above), where they will be given joining details.

Peter Davidson, Town Clerk  
6 July 2021

## AGENDA

1. **To note apologies for absence**
2. **Open Forum:** questions may be put to the Committee during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person.
3. **To approve the minutes of the previous meeting** on 10 May 2021.
4. **Declarations of interest** in items on the agenda.
5. **Report from the Amenities Chairman:** to receive an update report from the Amenities Chairman.
6. **Proposed pathway at Henhayes:** to receive a report from the Chairman regarding the ABCD proposal for a section of pathway at Henhayes and the recommendation to modify the route of the path to avoid damaging the roots of the nearby turkey oak.
7. **Refurbishment of the Severalls tennis courts:** to consider options for the way forwards.
8. **Environment initiatives:** Cllr. Samuel to report on proposed environment initiatives.
9. **To receive any Matters of Report** (for information only).
10. **Next meeting:** 13 September 2021.

**Amenities Committee: July 2021 Project and Works Report**  
**Part 1: Projects**

Project	Description	Budget	Status	Comments
Refurbishment of Falkland Square public toilets	Public toilets are in a very poor state of repair	Fully budgetted for	<ul style="list-style-type: none"> <li>Contractor engaged and meetings held on site.</li> <li>Planning application submitted to SSDC.</li> <li>Draft license received from owner and commented on. Awaiting amended license.</li> <li>Leadtime for commencement of refurb is 8 weeks once licence and planning application in place.</li> <li>6 -8 weeks build time.</li> </ul>	
Relocate town centre bus stops	ABCD proposal to relocate bus stops		<ul style="list-style-type: none"> <li>Awaiting completion of SIS removing bollards at the South Street/Market Street junction, to allow safety audit to be undertaken.</li> <li>Highways awaiting action from BT.</li> </ul>	
War Commemoration Trust land	Investigate potential future use of tennis courts	TBD	<ul style="list-style-type: none"> <li>Costs obtained to refurb tennis courts.</li> <li>Put one or both courts to a new use?</li> </ul>	Agenda item
Additional town centre long stay parking	New car park on former Millers Garage site	N/A	<ul style="list-style-type: none"> <li>SSDC to engage contractors and confirm start date.</li> <li>Awaiting draft legal agreement from SSDC to permit use of CTC land.</li> <li>Additional seat installed on far side of Henhayes.</li> </ul>	SSDC lead
Henhayes: addition of benches	Proposal from Henhayes playground wkg grp for more benches on Henhayes	With existing budget	<ul style="list-style-type: none"> <li>Two picnic benches to be installed: one near Henhayes car park and the other near entrance to industrial estate.</li> <li>Investigating possibility of installing bench adjacent to turkey oak.</li> </ul>	
Henhayes: addition of path	Proposal from ABCD to install a section of pathway adjacent to playground	TBD	<ul style="list-style-type: none"> <li>Meeting held with ABCD. Agreed to cost up pathway running from playground entrance to far side of recreation ground, joining up with existing concrete pathway.</li> <li>Arborist has pointed out that a pathway over turkey oak roots is a problem.</li> <li>Alternative proposal: route path away from turkey oak. Requires relocation of playground fencing.</li> </ul>	Agenda item
Planting of trees on Barn Street recreation ground	Trees to be planted in agreed areas on Barn St. rec.		<ul style="list-style-type: none"> <li>Groundstaff to stake proposed planting areas for MoP to view.</li> </ul>	
Southmead playground wall painting	Wall had been painted as a young people's project. Wall rendering has come away causing loss of painting.		<ul style="list-style-type: none"> <li>Arrange for wall to be painted as a young people's project. To be actioned through Youth Steering Group</li> </ul>	
Environment initiatives	Air quality monitoring system	SSDC grant funding being sought	Grant application submitted to SSDC	
	Low energy lighting for Happy Valley MUGA	SSDC grant funding being sought	Grant application submitted to SSDC	
	Create nature trail at Bincombe	TBD	Proposal to be worked up	
	Plant trees at Barn Street rec ground	TBD	See item above	

**Amenities Committee: July 2021 Project and Works Report**  
**Part 2: Maintenance**

Amenity	Description	Status	End date/Comments
	Separate gas supply required for GRC.	<ul style="list-style-type: none"> <li>Gas pipe installed. Awaiting gas supplier to complete connection.</li> </ul>	Ongoing.
	Drainage issues	<ul style="list-style-type: none"> <li>GRC encountered some problems during the time when the Aqua Centre pool was being emptied. Sewage backed up into one of the changing rooms.</li> <li>This was followed 2 weeks later by a much more serious occurrence of sewage backing up in the ground floor toilets and changing room.</li> <li>Issue under investigation.</li> </ul>	Long term issue
	Emergency Lighting	<ul style="list-style-type: none"> <li>Upstairs complete (apart from bar/kitchen). Downstairs and changing area: awaiting contractor.</li> </ul>	Ongoing.
GRC	New locks required plus installation of keypad facility for external side door	<ul style="list-style-type: none"> <li>Keypad: awaiting contractor.</li> <li>Locks: Locksmith to be engaged to change locks.</li> </ul>	Ongoing.
	Aircon in upstairs rooms	<ul style="list-style-type: none"> <li>Quotations received but costs and proposed solutions were inconsistent. Further work required to assess way forwards.</li> <li>Short term solutions under investigation:                             <ul style="list-style-type: none"> <li>- install solar reflective film on outside of windows</li> <li>- install a mechanism to allow windows to open automatically</li> </ul> </li> </ul>	Aircon: no short term solution.
	Insufficient storage for youth service equipment	<ul style="list-style-type: none"> <li>Additional storage area to be created. Quotation being sought.</li> </ul>	Ongoing.
Town Hall/Victoria Hall	Ground floor issues of damp, lack of ventilation and poor heating	<ul style="list-style-type: none"> <li>Initial report received from consultant. Way forward to be considered based upon this report.</li> </ul>	
Bincombe allotments	Wall bordering allotments and path is in a very poor state of repair	<ul style="list-style-type: none"> <li>Waiting for Conservation Officer to agree to site visit.</li> </ul>	Ongoing.
Land at the rear of Pithers Court	Vegetation overgrown	Quotation being sought to cut back vegetation	Ongoing.
Severalls allotment wall	Wall and pillars need repointing	Quotation obtained for repointing. Costs are significant. Needs budgetting for next year	
Happy Valley play area	Problem with edge of sand pit area causing sand to be washed away	Wooden sleepers to be layed down to contain sand	

**Amenities Committee: July 2021 Project and Works Report**  
**Part 3: Maintenance "watch list"**

Amenity	Description	Status
Henhayes playground	Instances of vandalism to playground equipment	No recent issues
Waste bins	Additional waste bins required to tackle litter "hot spots"	<ul style="list-style-type: none"> <li>• Litter problem worst over school holidays.</li> <li>• Deputy Clerk working with Grounds Supervisor to assess litter hot spots and scope to introduce more recycling bins.</li> </ul>
Bincombe Beeches Happy Valley & Severalls.	Walkabout  Walkabout	<ul style="list-style-type: none"> <li>• Mountain bike tracks being built. Groundstaff removing where possible. Monitoring.</li> <li>• Replacement bench to be installed on triangle at Happy Valley.</li> <li>• Antisocial behaviour and motorbikes on Happy Valley will be monitored.</li> </ul>
Henhayes	Compound for sports club's containers	<ul style="list-style-type: none"> <li>• Investigation ongoing to install a secure compound around sports club's containers.</li> </ul> Meeting to be arranged with sports clubs

ABCD proposed pathway at Henhayes



EXISTING FENCING RELOCATED  
NEW ROUTE OF FENCING

