

**CREWKERNE AND WEST CREWKERNE**  
**JOINT BURIAL COMMITTEE**

Minutes of a remote meeting held on Tuesday 6 October 2020 at 6.45 p.m.

**PRESENT:**

Cllrs. M. Best (Chairman), J. Borland, C. Broom, F. Freeman, R. Pailthorpe, A. Stuart and D. Wakeman.

In attendance: P. Davidson (Clerk) and P. Hewitt (CTC Finance Officer).

**12 TO NOTE APOLOGIES FOR ABSENCE**

20/21

None

**13 OPEN FORUM**

20/21

No members of the public present.

**14 TO APPROVE THE MINUTES**

20/21

It was **AGREED** that the minutes of the meeting of the Joint Burial Committee held on Tuesday 2 June 2020 be **APPROVED**.

**15 DECLARATIONS OF INTEREST**

20/21

None.

**16 CLERK'S REPORT**

20/21

It was reported that the chapel had been "fogged", in order to keep on top of the problem of flies in the chapel.

**17 FINANCIAL MATTERS FOR CONSIDERATION**

20/21

a) To approve the Accounts for Payment

The Clerk reported that Cllr. Borland had verified the accounts for the period 1 June 2020 to 30 September 2020 in accordance with the Committee's Financial Regulations.

It was **AGREED** to approve the following payments:

<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Payee</b>	<b>Purpose</b>
£18,204.52	£2,352.65	£20,557.17	Crewkerne Town Council	Reimbursement for period: 1 June – 30 Sept 2020

b) Quarterly Report: to receive the second quarter financial report

The report was noted.

- c) Allocated and General Reserves: to receive a report on allocated reserves and estimated level of general reserves

The report was noted.

- d) Cemetery fees for 2021-22: to consider the Clerk's proposal that the cemetery fees for 2021-22 remain unchanged from the current year

It was **AGREED to approve the proposal from the Clerk that the cemetery fees for 2021/22 remain unchanged from the current year.**

- e) Precept split: to confirm that the precept split for 2021-22 should be set at 92% for Crewkerne Town Council and 8% for West Crewkerne Parish Council

Cllr. Borland made the point that there had been no new houses built in West Crewkerne, so she queried how the precept split could have increased from 7% to 8% for West Crewkerne. Councillors agreed that this was a very valid point and, on that basis, it was **AGREED to maintain the precept split as 93% and 7% for Crewkerne and West Crewkerne respectively.**

It was agreed that the precept split would be checked on an annual basis, prior to the setting of the budget.

- f) Budget for 2020-21: to consider the first draft of the budget for 2021-22

The Clerk presented a first draft of the budget. Councillors made a number of constructive suggestions and the Clerk was asked to incorporate these into a second draft of the budget, for consideration at the December Burial Committee meeting.

- g) To report the bank reconciliation for September 2020 has been completed

The report was noted. It was noted that cash in hand at the bank as at 30 September 2020 was £90,765.92

## 18 CEMETERY LODGE

- 20/21 To consider the way forwards for assessing the work required and associated costs to renovate the lodge

After discussion, it was **AGREED to approve the recommendation of the Clerk to have a survey undertaken of the lodge by Beauchamps Chartered Surveyors, at their quoted cost of £1,250.**

Councillors discussed the future potential to rent out the lodge, either as a residential or a commercial let. It was agreed that this would be explored further once the results of the survey were known.

## 19 TO APPROVE APPLICATIONS, TRANSFERS AND MEMORIALS RECEIVED

20/21

The following Applications, Transfers and Memorials were **APPROVED.**

### **PLOT PURCHASE**

Rowland Hibbard  
Paul Lawrence

CSKNE225  
EXQ27

**TRANSFERS**

Philip Harper	F3 755
Betty Thacker & Paul Doble	E 577
Maureen Gillett	D2 334
Mr & Mrs Osborne	B 81
Jeffrey Rouse	S4 2275
Sandra Squibbs	CSKNE112
Martin & Mark Lancaster	E2 533/E1 510
Thomas Moore & Peter Rodgers	CSKNE176
David Morris	EXP10

**MEMORIALS**

Richard & Ronald Hall	EXL16
Robert & Martin Beasley	EXQ22
Jenny Taylor	EXN01
Suzanne Burriss	N1 132
John Davis	GofR
Maureen Gillett	D2 334
Thomas Moore & Peter Rodgers	CSKNE176
Neil & Pamela Osborne	B 81
George Rawlings	CSKNE178
Jeffrey Rouse	S4 2275

20 **MATTERS OF REPORT**

20/21

None.

21 **DATE OF THE NEXT MEETING**

20/21

Tuesday 1 December 2020 at 6.45 p.m.

The meeting closed at 7.15 p.m.

**Signed.....**

**Dated.....**