

CREWKERNE AND WEST CREWKERNE
JOINT BURIAL COMMITTEE

Minutes of a meeting held on Tuesday 12 December 2017 at 6.45 p.m. in the Council Chamber, Town Hall, Crewkerne.

PRESENT:

Cllrs. Mrs J. Borland (Chairman), M. Best, Ms C. Broome and R. Pailthorpe.

In attendance: Mr P. Davidson (Clerk) and Mrs P. Hewitt (CTC Finance Officer).
Members of the public: none.

31 TO NOTE APOLOGIES FOR ABSENCE

17/18

Apologies for absence were received from Cllr. Mrs S. Allman (personal), F. Freeman (personal), Mrs A. Stuart (personal) and D. Wakeman (Town Council commitment).

32 PUBLIC PARTICIPATION

17/18

None.

33 TO APPROVE THE MINUTES of the meeting held on 3 October 2017

17/18

It was **AGREED** that the minutes of the meeting of the Joint Burial Committee held on **3 October 2017** be **APPROVED**.

34 DECLARATIONS OF INTEREST

17/18

None.

35 CLERK'S REPORT

17/18 for consideration

Noted.

36 FINANCIAL MATTERS FOR CONSIDERATION

17/18

a) To approve Accounts for Payment: 1 October 2017 to 30 November 2017

The Clerk reported that Cllr. Mrs Borland had verified the accounts for 1 October 2017 to 30 November 2017 in accordance with the Committee's Financial Regulations.

It was **AGREED** to approve the following payments:

Cheque	Net	VAT	Total	Payee	Purpose
000027	£300.00	£60.00	£360.00	PKF	External audit
000028	£5631.31		£5631.31	WPS	Insurance
000029	£110.00		£110.00	Dr. Adams	Surrender of Exclusive Right of Burial
000030	£8651.10	£1049.79	£9700.89	Crewkerne Town Council	Reimbursement for period 1 Oct to 30 Nov 2017

- b) Bank Reconciliation: to report the bank reconciliation for November 2017 has been completed

The Clerk reported that Cllr. Mrs Borland had verified the bank reconciliation for November 2017. It was noted that cash in hand at the bank as at 30 November 2017 was £60,581.14.

- c) Receipts and Payments Variance: to consider the variance report as at 30 November 2017

The report was noted.

- d) Budget for 2018/19: to consider the second draft of the budget and to confirm the precept for 2018/19

After discussion, it was **AGREED to accept the proposed budget and, as a consequence, to set the precept for 2018/19 at £44,398, this representing a 4% increase in comparison with the previous year.**

37 CAGES AROUND HEADSTONES

17/18 To consider what action is required to control the placing of cages around headstones

Councillors were in agreement that the current proliferation of assorted cages around headstones was unacceptable. It was noted that the wording of the cemetery rules explicitly stated that permission needed to be obtained from the Committee before erecting any type of fence, border or railing around a memorial. It was therefore **AGREED that, for new plot purchases, this rule would be emphasised to all purchasers.**

Regarding the existing assortment of cages, it was **AGREED that the following steps would be taken:**

- **A list to be drawn up of all plots where a cage/fence/railing has been erected.**
- **Funeral directors to be contacted to establish whether any prefabricated cages are available for plot owners to purchase.**
- **A letter to all applicable plot owners to be drawn up, advising them that existing cages either need to be removed or permission sought for retention, and placing a 12 months deadline for compliance. Draft letter to be reviewed at the next meeting of the Burial Committee.**

38 TO APPROVE APPLICATIONS, TRANSFERS AND MEMORIALS RECEIVED

17/18

The following Applications, Transfers and Memorials were APPROVED.

PLOT PURCHASE

Mr & Mrs McKelvey	EXP29
Colin Cruickshank	CSKNE215

TRANSFERS

Laurence Adams – Surrender of ERB	CSKNE191
Mr & Mrs Lambert	CSKNE141
Andrew Lee	T3 2526

MEMORIALS

Maureen Riste	C4 277
Robert Tuck	EXN27
Eva Ramsey	CSKNE213
Neil Williams	CSKNE212
James Barnes	N1318
Jeanette Williams	E2-528
Mr & Mrs Lambert	CSKNE141

39 VISIT OF COUNCILLORS TO THE CEMETERY

17/18 To receive reports from Cllrs. Best and Mrs Stuart on their visits to cemetery and determine the rota for the next visits

Following their visits to the cemetery, the following points were raised by Councillors:

- Daily checks of badger/rabbit activity required and grass to be tamped down as necessary.
- More care required to keep grass off the headstones.
- Too many NO PARKING signs. To be removed apart from around the turning circle.
- Bin emptying to be at least daily, more often during Christmas/Easter periods.

It was also noted that the area of ground in the new section of the cemetery immediately below the stone circle, would be suitable as an area for remembrance trees to be planted.

40 MATTERS OF REPORT

17/18
None.

41 DATE OF THE NEXT MEETING

17/18
Tuesday 10 April 2018 at 6.45 p.m. in the Council Chambers, Town Hall, Market Square, Crewkerne.

The meeting closed at 7.40 p.m.

Signed.....

Dated.....