



## CREWKERNE TOWN COUNCIL

TOWN HALL  
MARKET SQUARE  
CREWKERNE  
SOMERSET TA18 7LN  
TEL: 01460 74001

Email: [towncouncil@crewkerne-tc.gov.uk](mailto:towncouncil@crewkerne-tc.gov.uk)

Councillors are hereby summoned to attend a remote Annual Meeting of the **War Memorial Commemoration Trust** on **Monday 27 July 2020 at 6.45pm**, to be followed immediately by the next meeting of **Crewkerne Town Council**.

.....  
Peter Davidson, Town Clerk  
21 July 2020

### WAR MEMORIAL COMMEMORATION TRUST

#### ANNUAL MEETING AGENDA

1. To note apologies for absence.
2. To confirm the minutes of the previous meeting held on Monday 25 November 2019.
3. Approval of the audited Annual Accounts for the year ending 31 March 2020
4. Matters of report

#### RECONVENE AS FULL COUNCIL

#### AGENDA

1. To note apologies for absence
2. **Open Forum:** Questions may be put to the Council during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person.
3. To confirm the minutes of the Town Council meetings held on 29 June and 13 July 2020.
4. **Declarations of interest** in items on the agenda.
5. To receive reports from the County and District Councillors.
6. **Clerk's progress report:** to receive an update report (for information).
7. **Finance**
  - a) To approve the accounts for payment for July as listed.
  - b) To report the bank reconciliation for June has been completed.
  - c) To receive the first quarter income and expenditure financial report.
8. **GRC air conditioning:** to consider the two quotations received to install air conditioning in the main hall and the bar area of the GRC.
9. **Youth Service:** to consider for approval the amended Service Level Agreement between the Council and ALS for provision of the Youth Service.
10. **Conservation of the Severalls War Memorial:** to consider the quotation received from a specialist stonemason regarding the conservation of the Severalls War Memorial.

- 11. Grant funding request:** to consider a request from the Severalls War Memorial Gardening Club for grant funding support for the purchase of gardening machinery and hand tools.
- 12. SSDC use of Town Hall office space:** to consider whether the Council wishes to waive charges to SSDC, given the reduced requirement from SSDC for office space in the Town Hall.
- 13. Pedestrian sub-committee:** to consider a proposal from a member of the public that the Council establish a ‘pedestrian priority’ subcommittee, to “look at issues in and around the town where pedestrian routes need to be created, improved or more clearly defined.”
- 14. Correspondence:** to consider the correspondence received from a resident regarding Happy Valley.
- 15. To receive draft Committee and Working Group minutes:**
  - a) Planning and Highways Committee meeting held on 13 July 2020.
  - b) GRC Management Working Group meeting held on 10 July 2020.
- 16. To receive Matters of Report** (for information only)
- 17. Next meeting** on Monday 28 September 2020 at 6.45pm in the Council Chamber.