



CREWKERNE TOWN COUNCIL

TOWN HALL
MARKET SQUARE
CREWKERNE
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To all Members of the Council

Councillors are hereby summoned and members of the press and public are invited to attend the next meeting of Crewkerne Town Council, to be held in the Council Chamber, Market Square on **Monday 28 October 2019** at 6.45 pm.

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Peter Davidson, Town Clerk
22 October 2019

A G E N D A

1. **To note apologies for absence**
2. **Open Forum:** Questions may be put to the Council during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person.
3. **To confirm the minutes of the Town Council Meetings** held on 23 September 2019 and 14 October 2019.
4. **Declarations of interest** in items on the agenda.
5. **To receive reports from the County and District Councillors.**
6. **Clerk's progress report:** to receive an update report (for information).
7. **Finance**
 - a) To approve the accounts for payment for October as listed
 - b) To report the bank reconciliation for September has been completed.
8. **Councillor vacancy:** to consider the process by which the councillor vacancy is filled through co-option.
9. **Christmas tree and crib:** to consider the options for erection of a Christmas tree in front of the Town Hall and placement of the crib on the Town Hall plinth.
10. **Strategic workshop progress update:** to receive updates on the following initiatives discussed at the recent strategic workshop:
 - a) Business networking event: Cllr. Wakeman to provide a progress update.
 - b) Circular bus route: Clerk to provide background information on the Bridport and Beaminster bus service initiatives.
11. **Quarterly newsletter:** to approve the content of the newsletter.
12. **To receive draft Committee and Working Group minutes:**
 - a) Planning and Highways Committee meeting held on 14 October 2019.
 - b) Policy & Resources Committee meeting held on 14 October 2019.
 - c) Joint Burial Committee meeting held on 1 October 2019.
13. **Forthcoming Town Council Surgeries and 'Coffee with your Councillors' events:**

Surgeries: 21 December and 18 January. Two Councillors required to undertake each session.

'Coffee with your Councillors': 25 January, Cllrs. Hartshorn and Wakeman.
14. **To receive Matters of Report** (for information only).
15. **Next meeting** on Monday 25 November 2019 at 6.45pm in the Council Chamber.