



CREWKERNE TOWN COUNCIL

TOWN HALL
MARKET SQUARE
CREWKERNE
SOMERSET TA18 7LN
TEL: 01460 74001

Email: towncouncil@crewkerne-tc.gov.uk

To all Members of the Council

Councillors are hereby summoned and members of the press and public are invited to attend the next meeting of Crewkerne Town Council, to be held in the Council Chamber, Market Square on **Monday 23 September 2019** at 6.45 pm.

.....
Peter Davidson, Town Clerk
17 September 2019

A G E N D A

1. **To note apologies for absence**
2. **Open Forum:** Questions may be put to the Council during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person.
3. **To confirm the minutes of the Town Council Meetings** held on 29 July, 12 August and 9 September 2019.
4. **Declarations of interest** in items on the agenda.
5. **To receive reports from the County and District Councillors.**
6. **Clerk's progress report:** to receive an update report (for information).
7. **Planning applications:** to consider the following applications requiring observations before the next Planning and Highways Committee meeting:
19/02265/HOU 86 Park View, Crewkerne. TA18 8JG
The erection of a two-storey side extension and conservatory to the rear of the dwelling house.
8. **Finance**
 - a) To approve the accounts for payment for August and September as listed
 - b) To report the bank reconciliation for August has been completed.
 - c) To note that the external audit has been completed with no matters of concern raised.
 - d) To note that the annual review of insurance cover has been undertaken.
9. **Rents and Hire Charges:** to approve the recommendations of the September 2019 Amenities Committee meeting for the rents and hire charges for 2020/21.
10. **Christmas market road closure:** to confirm that Market Street remains the venue for the Christmas Market and that a road closure request is to be submitted to SSDC.
11. **To receive draft Committee and Working Group minutes:**
 - a) Planning and Highways Committee meeting held on 9 September 2019.
 - b) Amenities Committee meeting held on 9 September 2019.
12. **To receive Matters of Report** (for information only).
13. **Next meeting** on Monday 28 October 2019 at 6.45pm in the Council Chamber.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2), to resolve that the press and members of the public be excluded from following items having regard to the confidential issues to be discussed.

Confidential Session: Exclusion of the Press & Public – Personnel matter.

