



## CREWKERNE TOWN COUNCIL

TOWN HALL  
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CREWKERNE  
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Councillors are hereby summoned and members of the press and public are invited to attend the next meeting of Crewkerne Town Council, to be held in the Council Chambers, Market Square on **Monday 27 January 2020 at 6.45 pm** in the Council Chamber.

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Peter Davidson, Town Clerk  
21 January 2020

### A G E N D A

1. **To note apologies for absence**
2. **Open Forum:** Questions may be put to the Council during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person.
3. **To confirm the minutes of the Town Council Meetings** held on 25 November 2019, 16 December 2019 and 13 January 2020.
4. **Declarations of interest** in items on the agenda.
5. **Co-option of a Councillor:**
  - a) To receive a short presentation from each candidate.
  - b) To vote for the preferred candidate.
  - c) Successful candidate to sign Declaration of Acceptance of Office.
6. **To receive reports from the County and District Councillors.**
7. **Clerk's progress report:** to receive an update report (for information).
8. **Appointment of a Chairman and Vice Chair of the Planning & Highways Committee:** to note that Cllr. Roundell Greene has stepped down as Chairman of Planning & Highways Committee, and therefore to appoint a new Chairman and, as necessary, a Vice Chair.
9. **Planning applications:** to consider the following applications requiring observations before the next Planning and Highways Committee meeting:  
**20/00055/HOU Greenacres, Broadshard Road, Crewkerne, TA18 7NE.**  
Erection of a garage.  
**20/00057/HOU 31 Bincombe Drive, Crewkerne. TA18 7BE**  
Erection of an extension to the front of existing garage.  
**19/03239/FUL** Land rear of 25 to 31 Chubbs Lawn, Middle Path, Crewkerne. Erection of bungalow and associated parking
10. **Finance:**
  - a) To approve the accounts for payment for January as listed.
  - b) To report the bank reconciliation for December 2019 has been completed.
  - c) To approve the recommendation of the Policy & Resources Committee for grant awards for 2020/21.
  - d) To approve the recommendation of the Policy & Resources Committee for the setting of the budget for 2020/2021.
  - e) To approve the overall Precept for 2020/21.
11. **Small grant application:** to consider a grant application from the Crewkerne and District Men's Shed.



- 12. Neighbourhood Plan:** to approve the decision to develop a Neighbourhood Plan jointly with Misterton Parish Council.
- 13. Aqua Centre rent review:** to consider the Clerk's recommendation that the valuation of the rent for the Aqua Centre is re-scheduled to January 2023.
- 14. Outside body representation:** to note that Cllr. Aslett is unable to continue as the Town Council representative to the Henhayes Community Centre due to work commitments and therefore to agree the appointment of an alternative member of the Council.
- 15. Quarterly Newsletter:** to agree the draft newsletter.
- 16. To receive Committee and Working Group minutes:**
  - a) Planning and Highways Committee meetings held on 13 January 2020.
  - b) Policy and Resources Committee meeting held on 13 January 2020.
  - c) Amenities Committee meeting held on 13 January 2020.
- 17. Town Council Surgeries and "Coffee with Councillors events:**

Surgeries: 15 February, 21 March and 18 April 2020. Two Councillors required for each session.

"Coffee with Councillors": to agree the date for the next event and Councillor attendance.
- 18. To receive Matters of Report** (for information only)
- 19. Next meeting** on Monday 24 February 2020 at 6.45pm in the Council Chamber.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2), to resolve that the press and members of the public be excluded from following items having regard to the confidential issues to be discussed.

**Confidential Session: Exclusion of the Press & Public - Contractual matters**