



## CREWKERNE TOWN COUNCIL

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Councillors are hereby summoned and members of the press and public are invited to attend a meeting of the **War Memorial Commemoration Trust** on **Monday 29 July 2019 at 6.45pm** in the Council Chamber, Market Square, to be followed immediately by the next meeting of **Crewkerne Town Council**.

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Peter Davidson, Town Clerk  
23 July 2019

### WAR MEMORIAL COMMEMORATION TRUST

#### AGENDA

1. **To note apologies for absence.**
2. **To confirm the minutes of the previous meeting** held on Monday 24 June 2019
3. **Tennis courts:** to consider options for the future use of the tennis courts and adjacent land.
4. **Matters of report**

#### RECONVENE AS FULL COUNCIL

#### AGENDA

1. **To note apologies for absence**
2. **Open Forum:** Questions may be put to the Council during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person.
3. **To confirm the minutes of the Town Council meeting** held on 24 June 2019.
4. **Declarations of interest** in items on the agenda.
5. **To receive reports from the County and District Councillors.**
6. **Clerk's progress report:** to receive an update report (for information).
7. **Finance**
  - a) To approve the accounts for payment for July as listed.
  - b) To report the bank reconciliation for June has been completed.
  - c) To receive the first quarter income and expenditure financial report.
  - d) To authorise the Clerk to pay invoices received in August, with ratification at September's meeting.
8. **Neighbourhood Plan:** to consider whether the Council should embark on the development of a Neighbourhood Plan for Crewkerne.
9. **Town Hall front office:** to consider the layout and usage of the Town Hall front office.

**PTO**

**10. Newsletter**

10a: Articles: to agree the articles for inclusion in the next issue of the newsletter.

10b: Delivery: to review the options for delivery of the newsletter.

**11. Councillor IT**: to consider possible replacement of the tablet computers issued to Councillors.

**12. Councillor surgery venue**: to consider whether the surgeries should be held in venues other than the Town Hall.

**13. To receive draft Committee and Working Group minutes:**

a) Amenities Committee meeting held on 8 July 2019

b) Planning and Highways Committee meeting held on 8 July 2019

**14. Town Council Surgeries**: for 21 September, 19 October and 16 November. Two Councillors required for each session.

**15. To receive Matters of Report** (for information only)

**16. Next meeting** on Monday 23 September 2019 at 6.45pm in the Council Chamber.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s 1(2), to resolve that the press and members of the public be excluded from following items having regard to the confidential issues to be discussed.

**Confidential Session: Exclusion of the Press & Public - Contractual Matter**