

CREWKERNE & WEST CREWKERNE

JOINT BURIAL COMMITTEE

Clerk to the Committee:
Peter Davidson

TOWN HALL
MARKET SQUARE
CREWKERNE
SOMERSET TA18 7LN
Tel: 01460 74001

Email: towncouncil@crewkerne-tc.gov.uk

Councillors are hereby summoned and members of the press and public are welcome to attend a meeting of the Joint Burial Committee to be held in the Council Chambers, Town Hall, Market Square, on **Tuesday 10 April 2018 at 6.45pm.**

.....
Peter Davidson
Clerk to the Burial Committee
4 April 2018

AGENDA

1. **To note apologies for absence**
2. **Public Participation**
3. **To approve the minutes** of the meeting held on 12 December 2017.
4. **Declarations of interest**
5. **Clerk's Report** for consideration.
6. **Financial Matters for consideration:**
 - a) Accounts for Payment: to approve the following payments:

Cheque	Net	VAT	Total	Payee	Purpose
000031	£15782.19	£1924.92	£17707.11	Crewkerne TC	Reimbursement for period 1 Dec 2017 to 31 Mar 2018

- b) Bank Reconciliation: to report that the bank reconciliation as at 31 March 2018 has been completed.
 - c) End-of-year financial summary: to consider the payments/receipts variance report as at 31 March 2018, together with the summary of Allocated and General Reserves.
 - d) Asset Register: to note that there has been no change to the Asset Register for the year 2017/2018.
7. **Tarmacking of the cemetery driveway**: to consider the quotations received for the tarmacking of the main driveway (quotations to be available at the meeting).
8. **Cages around headstones**: to consider a draft letter to plot owners regarding cages around headstones.
9. **To approve applications, transfers and memorials received** per attached list.
10. **Matters of report (for information only).**
11. **Date of the next meeting**: Annual Meeting to be held on Tuesday 5 June 2018 at 6.45pm in the Townsend Cemetery (preceded by the annual inspection tour of the cemetery by the Committee).