

CREWKERNE & WEST CREWKERNE

JOINT BURIAL COMMITTEE

Clerk to the Committee:
Peter Davidson

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Councillors are hereby summoned and members of the press and public are welcome to attend a meeting of the Joint Burial Committee to be held in the Council Chambers, Town Hall, Market Square, on **Tuesday 12 December 2017 at 6.45pm.**

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Peter Davidson
Clerk to the Burial Committee
5 December 2017

AGENDA

1. **To note apologies for absence**
2. **Public Participation**
3. **To approve the minutes** of the meeting held on 3 October 2017.
4. **Declarations of interest**
5. **Clerk's Report** for consideration.
6. **Financial Matters for consideration:**
 - a) Accounts for Payment: to approve the following payments:

Cheque	Net	VAT	Total	Payee	Purpose
000027	£300.00	£60.00	£360.00	PKF	External audit
000028	£5631.31		£5631.31	WPS	Insurance
000029	£110.00		£110.00	Dr.Adams	Surrender of Exclusive Right of Burial
000030	£8651.10	£1049.79	£9700.89	Crewkerne TC	Reimbursement for period 1 Oct to 30 Nov 2017

- b) Bank Reconciliation: to report that the bank reconciliation as at 30 November has been completed.
 - c) Receipts and Payments Variance: to consider the variance report as at 30 November.
 - d) Budget for 2018/19: to consider the second draft of the budget and to confirm the precept for 2018/19.
7. **Cages around headstones**: to consider what action is required to control the placing of cages around headstones.
8. **To approve applications, transfers and memorials received** per attached list.
9. **Visit of Councillors to the cemetery**: to receive reports from Cllrs. Best and Mrs Stuart on their visits to the cemetery and to determine the rota for the next visits.
10. **Matters of report (for information only).**
11. **Date of the next meeting**: Tuesday 10 April 2018 at 6.45pm in the Council Chambers in the Town Hall, Crewkerne.