

CREWKERNE & WEST CREWKERNE

JOINT BURIAL COMMITTEE

Clerk to the Committee:
Peter Davidson

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Councillors are hereby summoned and members of the press and public are welcome to attend a meeting of the Joint Burial Committee to be held in the Council Chambers, Town Hall, Market Square, on **Tuesday 11 December 2018 at 6.45pm.**

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Peter Davidson
Clerk to the Burial Committee
5 December 2018

AGENDA

1. **To note apologies for absence**
2. **Public Participation**
3. **To approve the minutes** of the annual meeting held on 9 October 2018.
4. **Declarations of interest**
5. **Clerk's Report** for consideration.
6. **Financial Matters for consideration:**
 - a) Accounts for Payment: to approve the following payments:

Cheque	Net	VAT	Total	Payee	Purpose
000038	£7460.26	£1046.11	£8506.37	Crewkerne Town Council	Reimbursement for period: 1 Oct – 30 Nov 2018

- b) Budget for 2019/20: to confirm the budget for 2019/20.
 - c) Consolidation of Burial Committee accounts: to receive a report on the changes required regarding accounts for the Joint Burial Committee.
 - d) Bank Reconciliation: to report that the bank reconciliation as at 31 October has been completed.
 - e) External audit: to note that the external audit has been completed with no matters raised.
7. **To approve applications, transfers and memorials received** per attached list.
8. **Visit of Councillors to the cemetery**: to receive reports from Cllrs. Freeman, Mrs Stuart and Wakeman on their visits to the cemetery and to determine the rota for the next visits.
9. **Matters of report (for information only).**
10. **Date of the next meeting**: Tuesday 2 April 2019 at 6.45pm in the Council Chambers in the Town Hall, Crewkerne.