

CREWKERNE & WEST CREWKERNE

JOINT BURIAL COMMITTEE

Clerk to the Committee:
Peter Davidson

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Councillors are hereby summoned and members of the press and public are invited to attend a meeting of the Joint Burial Committee to be held remotely on **Tuesday 2 June 2020 at 6.45p.m.**

Important note for members of the public

Members of the public who wish to attend the meeting are kindly requested to contact the Town Council office (details above), where they will be given the details of how to join the remote meeting.

AGENDA

1. **Welcome from the Chairman**
2. **To note apologies for absence**
3. **Open Forum**
4. **To approve the minutes** of the meeting held on 3 December 2019.
5. **Declarations of interest**
6. **The Clerk's verbal update report**
7. **Financial Matters for consideration:**
 - a) End-of-year financial summary: to consider the payments/receipts variance report as at 31 March 2020, together with the summary of Allocated and General Reserves.
 - b) Asset Register update: to note.
 - c) To receive the report from the Internal Auditor.
 - d) To formally approve the internally audited accounts for 2019/20.
 - e) To approve the following payments:

Net	VAT	Total	Payee	Purpose
£20,244.65	£1,991.12	£22,235.77	CTC	Reimbursement for period: 1 Dec – 31 March 2020
£7,030.32	£1,016.80	£8,047.12	CTC	Reimbursement for period: 1 April – 31 May 2020

- f) To report the bank reconciliation for April has been completed.
8. **To approve the applications, transfers and memorials received.**
9. **To approve the dates for committee meetings** as 6 October 2020, 1 December 2020 and 6 April 2021
10. **Matters of report**
11. **Date of the next meeting:** Tuesday 6 October 2020 at 6.45 p.m.

Peter Davidson
Clerk to the Burial Committee

27 May 2020