

CREWKERNE & WEST CREWKERNE

JOINT BURIAL COMMITTEE

Clerk to the Committee:
Peter Davidson

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Councillors are hereby summoned and members of the press and public are welcome to attend a meeting of the Joint Burial Committee to be held in the Council Chambers, Town Hall, Market Square, on **Tuesday 1 October 2019 at 6.45pm.**

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Peter Davidson
Clerk to the Burial Committee
25 September 2019

AGENDA

1. **To note apologies for absence**
2. **Public Participation**
3. **To approve the minutes** of the annual meeting held on 4 June 2019.
4. **Declarations of interest**
5. **Clerk's Report** for consideration.
6. **Financial Matters for consideration:**
 - a) Accounts for Payment: to approve the following payments:

Cheque	Net	VAT	Total	Payee	Purpose
000042	£20,299.31	£2,038.63	£22,337.94	Crewkerne Town Council	Reimbursement for period: 1 June – 30 Sept 2019

- b) Bank Reconciliation: to report the bank reconciliation for September has been completed.
 - c) Quarterly Report: to receive the second quarter financial report.
 - d) Allocated and General Reserves: to receive a report on allocated reserves and estimated level of general reserves.
 - e) Cemetery fees for 2020/21: to consider the Clerk's proposal that the cemetery fees for 2020/21 remain unchanged from the current year.
 - f) Budget for 2020/21: to consider the draft budget.
 - g) Annual review of insurance: to note that the review has been undertaken.
7. **Pathway improvements in the new section of the cemetery**: to consider the quotation received for tarmacking the central pathway, together with a quotation for the widening of the recently tarmacked section of pathway.
8. **Toilet facility**: to consider whether the Committee wishes to pursue further the possibility of installing a toilet facility within the cemetery grounds.
9. **Spitfire crash site plaque**: to consider a proposal from Cllr. Mrs Borland to erect a plaque in the new section of the cemetery at the site of the crashed Spitfire.
10. **To approve applications, transfers and memorials received** per attached list.
11. **Visit of Councillors to the cemetery**: to receive reports from Cllrs. Ms Broome and Wakeman on their visits to the cemetery and to determine the rota for the next visits.
12. **Matters of report (for information only).**
13. **Date of the next meeting**: Tuesday 3 December 2019 at 6.45pm in the Council Chambers in the Town Hall, Crewkerne.