

CREWKERNE TOWN COUNCIL

Minutes of a meeting of the POLICY AND RESOURCES COMMITTEE held in the Council Chamber on Monday 10 June 2019 at 7.12 p.m.

PRESENT:

Cllrs. B Hodgson (Chairman), C. Aslett, M. Best, R. Cottle, B. Hartshorn, K. Head, A. Stuart and D. Wakeman.

In Attendance:

The Clerk P. Davidson, Deputy Clerk L. Gowers, 1 member of the press and 1 member of the public.

01 TO NOTE APOLOGIES FOR ABSENCE

19/20

Apologies for absence were received from Cllrs. Pailthorpe (personal), Roundell Greene (personal) and Smith (unwell).

02 OPEN FORUM

19/20

No items raised.

03 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

19/20

It was **AGREED** that the Minutes of the meeting of the Policy and Resources Committee held on Monday 11 February 2019 be **APPROVED**.

04 DECLARATIONS OF INTEREST

19/20

None.

05 TERMS OF REFERENCE

19/20 To review the Terms of Reference for the Committee

It was **AGREED** that the Terms of Reference for the Policy and Resources Committee remained valid.

06 TO RECEIVE THE CLERK'S VERBAL PROGRESS REPORT

19/20

The Clerk explained to new Councillors that this particular meeting was focussed on reviewing the Council's core policy documents. The lower level policy documents would be reviewed in a phased way over subsequent Committee meetings.

07 REVIEW OF EXISTING POLICIES

19/20

a) Financial Regulations: to review the current issue of the document

It was **AGREED** that the current issue of the Financial Regulations remained valid.

b) Standing Orders: to review the current issue of the document

It was **AGREED** that the current issue of the Standing Orders remained valid.

c) Code of Conduct: to review the current issue of the document

Cllr. Best proposed that, under section 2.3 (Disclosable Pecuniary Interests), the words “and to the Town Clerk” be added after the words “you must register details of that new interest or change in writing to the District Council’s monitoring officer”.

It was **AGREED to approve the current issue of the Code of Conduct, subject to the minor amendment proposed above.**

08 TO RECEIVE ANY MATTERS OF REPORT

19/20

Cllr. Best reported that he had met recently with a representative from Highways to discuss the double yellow lines which had been incorrectly added to both sides of the road at Kithill. As a result of this meeting, Highways had agreed to remove one set of lines.

09 DATE OF NEXT MEETING

19/20

Monday 14 October 2019 in the Council Chamber.

The meeting closed at 7.25 p.m.

Signed

Dated