

CREWKERNE TOWN COUNCIL

Minutes of a meeting of the POLICY AND RESOURCES COMMITTEE held in the Council Chamber on Monday 14 January 2019 at 7.53 p.m.

PRESENT:

Cllrs. B. Hodgson (Chairman), C. Aslett, M. Best, P. Bradly, Mrs K. Head, Mrs R. Jackson, R. Pailthorpe, Miss K. Pritchard, Mrs A. Singleton, and D. Wakeman.

In Attendance:

The Clerk Mr P. Davidson, Deputy Clerk Ms L. Gowers, Finance Officer Mrs P. Hewitt, 1 member of the press and 1 member of the public.

23 TO NOTE APOLOGIES FOR ABSENCE

18/19

Apologies for absence were received from Cllr. Mrs A. Stuart (unwell) and Cllr. N. Sturtivant (unwell).

24 OPEN FORUM

18/19

No items raised.

25 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

18/19

It was **AGREED** that the Minutes of the meeting of the Policy and Resources Committee held on 29 October 2018 be **APPROVED**.

26 DECLARATIONS OF INTEREST

18/19

None.

27 TO RECEIVE THE CLERK'S VERBAL PROGRESS REPORT

18/19

Nothing to report.

28 BUDGET FOR 2019/20

18/19

To consider the third draft of the budget and associated precept calculation, for recommendation to Full Council

After discussion of the third draft of the budget tabled by the Clerk and Finance Officer, it was **AGREED to recommend to Full Town Council the draft budget and associated precept calculations for 2019/20.**

Councillors noted that the budget did not contain an allowance this year for an apprentice. Cllr. Mrs Head explained that, with the forthcoming move to the new workshop, a period of time was required to allow the new Amenities Operations Manager and the grounds staff to "bed in" and terms of evolving their working practices to take account of the new accommodation arrangements. It was therefore sensible to defer consideration of employing an apprentice until this bedding-in process was complete, which would reasonably expect to take around 12 months.

29 **CONSOLIDATION OF BURIAL COMMITTEE ACCOUNTS**

18/19 To approve the recommended consolidation of the Joint Burial Committee accounts

The Clerk's report and recommendations were noted. Cllr. Best made the point that the Council should avoid the situation where money was transferred to West Crewkerne Parish Council at the end of this financial year, only for the Parish Council to be invoiced immediately afterwards. He also stressed that the funds transferred to the CTC bank account should be ring-fenced.

It was **AGREED** to accept the recommendations of the Clerk regarding consolidation of the Joint Burial Committee accounts subject to the caveats noted above.

30 **TO RECEIVE ANY MATTERS OF REPORT**

18/19

None.

31 **DATE OF NEXT MEETING**

18/19

Monday 12 February 2019 in the Council Chamber.

The meeting closed at 8.05 p.m.

Signed

Dated