

CREWKERNE TOWN COUNCIL

Minutes of a CREWKERNE TOWN COUNCIL meeting held remotely on Monday 8 June 2020 at 7.08 p.m.

PRESENT

Cllrs. R. Pailthorpe (Chairman), C. Aslett, M. Best, R. Cottle, B. Hartshorn, J. Roberts, J. Roundell Greene, A. Stuart and D. Wakeman.

In Attendance

The Clerk P. Davidson, Deputy Clerk L. Gowers and 1 member of the press.

22 TO NOTE APOLOGIES FOR ABSENCE

20/21

Apologies for absence were received from Cllr. K. Head (work commitments).

23 DECLARATIONS OF INTEREST

20/21

on items on the agenda

None.

24 COVID-19 RISK ASSESSMENT

20/21

to review the Covid-19 workplace risk assessments

Agenda item deferred.

25 GEORGE REYNOLDS CENTRE

20/21

a) Closure of Crewkerne Sports & Youth Activities (CSYAL): Cllr. Best to provide a briefing

Cllr. Best reported that the closing down of CSYAL was now virtually complete. In accordance with the resolution agreed by the Council at the March 2020 Full Council meeting, to provide a financial contribution to ensure that the closure of CSYAL could be executed with no outstanding debts, it had been necessary to provide a further financial contribution of £1,000.

b) Management of the George Reynolds Centre (GRC): Cllr. Best to provide a briefing

Cllr. Best reported that an initial meeting had been held of the GRC Management working group, the minutes of which the Clerk had now circulated to Councillors. Cllr. Best provided the following updates regarding the list of maintenance tasks for the GRC:

- Water supply: still awaiting mains connection by Wessex Water.
- Legionella survey and risk assessment: Cllr Best had met with the contractor whilst he was undertaking the survey of the GRC. The contractor had advised that there were some minor follow-up actions required, the details of which would be contained in the report to be issued shortly.
- Replacement of reception flooring and two doors: these repairs had been the subject of an insurance claim which had now been paid. Suitable dates were now awaited from the contractors to instigate the repair work.

- Investigation of sewage smells in changing rooms and referee's room: the smells in the changing rooms had disappeared when the toilets were flushed. However, there remained a very strong smell of sewage in the referee's changing room. Cllr. Best had arranged to meet a building contractor, so that a portion of the flooring in this room could be lifted, to ascertain whether sewage had infiltrated under the flooring.
- Installation of gas supply: a quotation had now been obtained for the installation of a separate gas supply to the GRC. This would be brought to Full Council for approval.
- Investigation of sewage and foul water drainage: a specialist contractor had been contacted.
- Damaged window: awaiting the window contractor's return to normal working. It was noted that this damage had occurred several months ago and therefore that an insurance claim was probably not feasible.
- Air conditioning: Cllr Best had now met with a contractor to obtain a quotation for the installation of air conditioning in the main hall and bar area. He was due to meet with a second contractor shortly.
- Solar panels: Cllr. Best reminded Councillors that South Somerset Community Energy Society (SSCES) had previously made a presentation to the Council regarding the installation of solar panels on the roofs of both the Aqua Centre and the GRC. Whilst an installation on the Aqua Centre had been deemed unfeasible because of the structure of the roof, the installation of solar panels on the roof of the GRC had been judged entirely practicable. He had therefore asked SSCES to revisit the proposal for the GRC and was hopeful that SSCES would be able to make a presentation at the next Full Council meeting.

Cllr. Best also reported on the following:

- Jigsaw preschool group: were due to finish for the summer on 17 July, with only some training sessions occurring between then and the preschool opening again in early September.
- Premises license: in the process of being renewed.
- Grant funding: CSYAL had been entitled to business grant funding from SSDC. Cllr. Best was investigating whether such funding was also applicable to the Town Council.
- Food hygiene rating: in the process of being reinstated.

Cllr. Pailthorpe noted that Ms Wills, the former member of CSYAL staff, had now signed her contract of employment with the Town Council.

26
20/21

HR SUPPORT SERVICE

To consider the renewal of the Council's HR/Employment Law Support Service

It was **AGREED to renew the contract with Ellis Whittam for the provision of an HR and Employment Law consultancy service, at a cost of £1,305 (+ VAT) per annum for a 3-year contract.**

The meeting closed at 7.26 p.m.

Signed:

Dated:

tc08Jun2020