

## CREWKERNE TOWN COUNCIL

Minutes of the CREWKERNE TOWN COUNCIL meeting held in the Council Chamber on Monday 20 May 2019 at 8.26 p.m.

### PRESENT

Cllrs. K. Head (Chairman), C. Aslett, M. Best, R. Cottle, B. Hartshorn, B. Hodgson, J. Roundell Greene, A. Stuart and D. Wakeman.

In Attendance:

The Clerk P. Davidson, Deputy Clerk L. Gowers and 4 members of the public.

### 26 TO NOTE APOLOGIES FOR ABSENCE

19/20

Apologies for absence were received from Cllrs. Pailthorpe (unwell) and Smith (unwell).

### 27 DECLARATIONS OF INTEREST

19/20

on items on the agenda

None.

### 28 QUARTERLY NEWSLETTER

19/20

To agree the draft newsletter

The Clerk noted a small number of minor typing corrections that were required on the draft newsletter. It was **AGREED to approve the draft newsletter, subject to incorporation of these minor corrections and with the front page modified to show individual photos of the twelve Councillors.**

### 29 DISTRIBUTION OF AGENDAS AND MINUTES

19/20

To consider whether Councillors wish to receive agenda packs and meeting minutes purely electronically or additionally as paper copies through the post

After discussion, Councillors agreed that agenda packs and minutes should continue to be sent electronically. In addition, paper copies would be supplied to those Councillors who requested them.

### 30 EMAIL ADDRESSES

19/20

To note that dedicated CTC email addresses have been set up for all Councillors and to confirm that all Councillors will be using their CTC or SSDC email address

Councillors noted that dedicated Town Council email addresses were now available for their use. Some Councillors commented that setting up their emails was still “work in progress”.

### 31 COUNCILLOR IT

19/20

To consider whether individual Councillors require dedicated IT to allow them to send and receive emails

The Clerk advised the new Councillors that, three years ago, small “netbook” computers had been procured for use by Town Councillors. These machines had proved to be disappointing both in terms of performance and reliability and only one or two Councillors continued to use them. The Clerk added that, if any Councillors considered that they required use of a

dedicated laptop/tablet, then he would liaise with the Council's IT support contractor, who could advise on suitable equipment.

Cllr. Best pointed out that SSDC had offered options for laptops/tablets for use by District Councillors. He suggested that the Clerk contact SSDC, to establish whether the Town Council could take advantage of the fact that SSDC were bulk buying equipment. The Clerk agreed to follow this up.

The meeting closed at 8.36 p.m.

**Signed:** .....

**Dated:** .....

DRAFT