

CREWKERNE TOWN COUNCIL

Minutes of the CREWKERNE TOWN COUNCIL meeting held in the Council Chamber on Monday 23 September 2019 at 6.45 p.m.

PRESENT

Cllrs. K. Head (Chairman), R. Cottle, B. Hartshorn, R. Pailthorpe, A. Stuart and D. Wakeman.

In Attendance

The Clerk P. Davidson and 1 member of the public.

81 TO NOTE APOLOGIES FOR ABSENCE

19/20

Apologies for absence were received from Cllrs. M. Best (work commitments), B. Hodgson (personal), J. Roundell Greene (personal) and A. Smith (personal).

82 OPEN FORUM

19/20

A member of the public reported that he had had sight of a Traffic Regulation Order (TRO) consultation for the proposed addition of double yellow lines on Mount Pleasant. He expressed the view that this TRO was reasonable.

83 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETINGS

19/20

It was **AGREED** that the minutes of the Town Council meetings held on **Monday 29 July, Monday 12 August and Monday 9 September 2019** be **APPROVED**.

84 DECLARATIONS OF INTEREST

19/20

on items on the agenda

Cllr. Cottle declared a personal interest in agenda item 9 (rents and hire charges): member of Crewkerne rugby club.

Cllr. Head declared a personal interest in agenda item 9 (rents and hire charges): member of Crewkerne rugby club and member of CUDOS.

85 TO RECEIVE VERBAL REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS

19/20

County

Not present at the meeting.

District

Cllr. Pailthorpe reported that the planning application for 150 houses at Kithill had now been refused by both Area West and by the Regulation Committee. He also reported that the next Area West meeting would be reviewing some of the larger projects still outstanding.

86 **CLERKS PROGRESS REPORT**

19/20 To receive a report

Neighbourhood Plan: the Clerk had been in discussion with the Parish Councils of Misterton, Merriott, West Crewkerne and Haselbury Plucknett, to establish whether they wished to join the Town Council in the development of a Neighbourhood Plan for the area. The Parish Councils were planning to discuss the proposal at their forthcoming Parish Council meetings.

Town Crier: one resident had contacted the Council to express an interest in taking on the role of Town Crier, although no formal application had been received to date.

87 **PLANNING APPLICATIONS**

19/20 To consider the following applications requiring observations before the next Planning and Highways Committee meeting

19/02265/HOU 86 Park View, Crewkerne, TA18 8JG

The erection of a two-storey extension and conservatory to the rear of the dwelling house

RECOMMEND APPROVAL

88 **FINANCE**

19/20

a) To approve the accounts for payment for August and September 2019 as listed

The Clerk reported that Cllr. Pailthorpe had verified the accounts for August and September 2019 in accordance with the Council's Financial Regulations and Risk Management.

Accounts for payment for August 2019, in the sum of £28,642.56 + VAT and accounts for payment for September 2019, in the sum of £33,121.24 + VAT were APPROVED.

b) To report the bank reconciliation for August 2019 has been completed

The Clerk reported that Cllr. Pailthorpe had verified the bank reconciliation for August 2019. It was noted that cash in hand as of 31 August 2019 was £229,703.60.

c) To note that the external audit has been completed with no matters of concern raised

Noted.

d) To note that the annual review of insurance cover has been undertaken

Noted.

89 **RENTS AND HIRE CHARGES**

19/20 To approve the recommendations of the September 2019 Amenities Committee meeting for the rents and hire charges for 2020/21

It was **AGREED** to approve the recommendations of the September 2019 Amenities Committee meeting for the rents and hire charges for 2020/21.

90 **CHRISTMAS MARKET ROAD CLOSURE**

19/20 To confirm that Market Square remains the venue for the Christmas Market and that a road closure request is to be submitted to South Somerset District Council (SSDC)

It was **AGREED** that Market Square remained the venue for the Christmas Market and that a road closure request was to be submitted to SSDC.

91 **TO RECEIVE DRAFT COMMITTEE AND WORKING GROUP MINUTES**

19/20

a) Planning and Highways Committee meeting held on 9 September 2019

Noted.

b) Amenities Committee meeting held on 9 September 2019

Noted.

92 **TO RECEIVE ANY MATTERS OF REPORT**

19/20

Cllr. Hartshorn reported that he would be attending the Wadham School community consultation event on 24 September.

Cllr. Head reported that she had met with a resident of the Shirt Factory on Abbey Street, to discuss the continuing delay in construction of a footpath outside the building to allow disabled access. The resident had explained to Cllr. Head that she was disabled and was currently unable to enter or exit the building unaided. Councillors expressed grave concern about this situation and asked that this be brought to the next Planning & Highways Committee as an agenda item.

93 **DATE OF THE NEXT MEETING**

19/20

Monday 28 October 2019 at 6.45 p.m. in the Council Chamber.

Signed:

Dated:

It was AGREED that in view of the confidential nature of the business about to be transacted it was advisable that the public and press be excluded and were instructed to withdraw.

CONFIDENTIAL SESSION – PERSONNEL MATTER

94
19/20

COUNCILLOR RESIGNATION

The Clerk reported that Cllr. Vaughan had tendered his resignation as a member of Crewkerne Town Council. It was **AGREED to accept the resignation letter from Cllr. Vaughan.**

The meeting closed at 7.27 p.m.

Signed:

Dated: