

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **Planning and Highways Committee** to be held on **Monday 10 June 2024**, starting at 18.45 in the Beech Suite, George Reynolds Centre, Crewkerne.

**Note:**

- Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting through the following link:

<https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>

K Sheehan, Town Clerk (signed on original)  
Tuesday 4 June 2024

## Agenda

- 001/2425** To note apologies for absence.
- 002/2425** Declarations of interest in items on the agenda.
- 003/2425** To confirm the minutes of the previous meeting held on Monday 13<sup>th</sup> May 2024.
- 004/2425** **Open Forum:** Questions may be put to the Committee in person during this Public Participation Session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.
- 005/2425** To receive the Clerk's update report.
- 006/2425** To consider Planning Applications as per the list available on website or via Town Council office. Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make decisions on any application. Any recommendations and comments this Committee make will be fed into the planning process. Somerset Council is the Planning Authority and will issue the decision notices on all applications.
- 007/2425** To receive planning decision notices from Somerset Council.
- 008/2425** To receive the updated Action Status Report.
- 009/2425** To consider a request for two SID poles on Kithill and Ashlands Road.
- 010/2425** To note recent correspondence relating to North Street and town centre one way systems and consider a way forward.
- 011/2425** To receive a report from the Parish Path Liaison Officer.
- 012/2425** Parking restrictions: to receive a report from the RMP group and approve any recommendations contained therein.

**013/2425** To receive a report from the Neighbourhood Plan Steering Group.

**014/2425** Date of next meeting: Monday 15<sup>th</sup> July 2024, 18.45, Council Chamber.

**CREWKERNE TOWN COUNCIL**  
**Planning and Highways Committee Meeting**  
**Monday 10<sup>th</sup> June 2024**

**New Applications – Somerset Council**

**To note only:**

24/01172/DPO

**Crewkerne Key Site 1 Land East Of Crewkerne Between A30 and A356 Yeovil Road  
Crewkerne Somerset TA18 7HE**

Application to modify a S106 agreement dated 31 March 2017 made between Taylor Wimpey UK Limited and Somerset County Council (Planning Reference 05/00661/OUT) to align the terms and timing of access arrangements with the build programme.

24/01166/COU

**2 The Pyjama Factory Abbey Street Crewkerne Somerset TA18 7HY**

Revised Description: Change of use from office (Use Class E) to residential (Use Class C3)  
(Resubmission of 23/01888/COU)

**To receive planning decision notices from Somerset Council**

**To note appeal:** APP/R3325/F/24/3342095

**2A and 2B Abbey Mews Abbey Street Crewkerne TA18 7HY**

**The alleged breach of control:**

Without planning permission or listed building consent the removal and replacement of roof tiles, rainwater goods, external windows, external doors and internal doors.

**The appellant has appealed against the Enforcement Notice on the following grounds:**

- (a) That the building is not of special architectural or historic interest.
- (d) That works to the building were urgently necessary in the interest of safety or health or for the preservation of the building, that it was not practicable to secure safety or health or, as the case maybe, the preservation of the building by works of repair or works for affording temporary support or shelter, and that the works carried out were limited to the minimum immediately necessary.
- (g) Except in relation to such a requirement as is mentioned in Sect 38(2) (b) or (c), that the requirements of the notice exceed what is necessary for restoring the building to its condition before the works were carried out.

24/00866/HOU

**Casa Mia Lang Road Crewkerne Somerset TA18 8HQ**

Single storey extension to replace existing conservatory  
APPROVED

23/02583/COL

**2 Station Road Crewkerne Somerset TA18 8AJ**

Application for Lawful Development Certificate for the existing driveway  
DECIDED

24/01027/TCA

**Speedwell House Abbey Street Crewkerne Somerset TA18 7HY**

Notification of intent to carry out tree surgery work to No. 1 tree within a Conservation Area  
DECIDED

24/00637/LBC

**Ashlands Primary School North Street Crewkerne Somerset TA18 7AL**

Install secondary glazing to windows W001 – W004 in rooms A 004 and A 037 and amend the previously approved design for the external ramp/landing serving the approved new southern fire exit (approved in 23/00695/R13)  
APPROVED

	<b>Subject</b>	<b>Action</b>	<b>Status</b>	<b>Responsibility</b>	<b>Status</b>
<b>Jul-20</b>	Millers Garage	To keep on matrix with regular updates	To keep on matrix with regular updates. Jul 23: Awaiting information from Commercial Property Land Development Manager at Somerset Council. Aug 23: awaiting planning application to be submitted Feb 24: Application expected end of Feb <b>June 24: No application</b>	Clerk/Deputy Clerk	Ongoing
<b>Nov-20</b>	Ongoing issues with many gullies in the town	Deputy Clerk is putting together a spreadsheet of problems.	Nov 22: Ongoing contact with Highways. Budget spent, however clearance can be organised for urgent jobs. May23. To be readdressed in upcoming site meeting with Somerset Council in June. Yearly jet washing will take place, awaiting schedule Dec 23: Jet washing completed in May and October	Deputy Clerk/Highways	Ongoing
<b>Dec-20</b>	Diversion of Henley footpath railway crossing proposed by Network Rail and associated with the planning approval for a development on land at the top of Kithill.	Following a presentation from Network Rail, it was agreed to organise a site meeting to allow NR representatives to understand the Town Council's concerns.	Sept 22: Contact made with SSDC Planning regarding this pre condition and request for update. Apr23: Noted, correspondence received from Network Rail regarding a proposed diversion application. Further information due from Network Rail. May23: update received with 2 diversion potential routes. Somerset Council to do site visit. Crossing lies within West Crewkerne Parish so only comment from neighbouring Parish	Network Rail/SCC Footpaths officer. NMA refused Jan 23.	Ongoing
<b>Feb-21</b>	Pavement Survey	Cllr. Kathy Head to work with Cllr. Woodland to organise a survey of the town's pavements	May 23. Cllr Head to prepare and report later in 2023 April 24: Cllr. Head advises this is delayed until Sept due to the roadworks on South Street	Kathy Head	Ongoing
<b>Aug-21</b>	Wall adjacent to Gouldsbrook Terrace crumbled leaving debris on the pavement.	The Deputy Clerk was asked to investigate ownership of the wall and send a letter to the owner to request that the wall was made safe	Feb 23: Highways confirm they have had difficulty communicating with landowner about the repairs needed. June 23: Highways confirm no progress made as landowner not responding. Nov 23: Discussed with Highways – no more they	Highways	Ongoing

			can do as privately owned Jan 24: Deputy Clerk to investigate if the wall can be repaired and recharged to the homeowner Feb 24: SC do not have the money or resources to do this March 24: More of the wall has fallen.		
<b>Oct 22</b>	Diseased tree on Market Street	Agreed to replace it but queried £300 licence fee	Town Clerk has submitted planting proposal to Highways but not yet received confirmation. Sept 23: chased. Oct 23: Trees could do with pruning <b>June 24: Tree is dead</b>	Town Clerk	Ongoing
<b>Dec 22</b>	Faded road markings – zebra crossing outside Waitrose/Library also junction of Wynnstay with North Street.	Responsibility – SC? Responsibility – Private ownership?	SC to refurbish car park markings South Street – date to be confirmed. Mark ups in car park Sept 23 – Somerset Council seeking quotations for lines Oct 23. March 24: Deputy Clerk to chase	Town Clerk	Ongoing
<b>Mar 23</b>	Overflowing bins	Clerk to contact Streetscene about collection schedule.	Deputy Clerk has requested a collection schedule be confirmed. July 23: further request for schedule. Sept 23 request for schedule requested again. Nov 23 No schedule provided, Deputy Clerk to report all overflowing bins to Streetscene Dec 23 SC have installed a new co mingle bin on Kithill Jan 24: Deputy Clerk to compile a spreadsheet of complaints Jan-March 24: No complaints April 24: x5 complaints received – all within a few days	Town/Deputy Clerk	Ongoing
<b>Apr 23</b>	Loose/uneven paving slabs Church Steps	Reported to Somerset Council via email	Dangerous uneven slabs, damage to stone. May23: chased again, no response. Add to Highways meeting June 23. June 23: Highways investigating who is responsible for works. Responsibility for broken step also being investigated. July 23: ongoing investigation by Highways and RoW on responsibility. Oct 23: Outer path around the church needs sweeping. Nov 23: With SC's	Deputy Clerk	Ongoing

			Conservation Manager March 24: They will inspect in the new financial year and will repair budget depending <b>June 24: Chased, no real update</b>		
<b>Jun 23</b>	Dropped Kerbs	Report sent to Highways for consideration	Report submitted by Space4Crewkerne about dropped kerbs in town. Discussed at Highways meeting. July 23: report sent to Highways. Aug 23: response received stating it has been passed to the SIS team for assessment. Nov 23: Highways have been asked for a cost, they suggested to get quotes from external contractors	Deputy Clerk	Ongoing
<b>Jun 23</b>	Mobility Scooter Access	Request for steps to be changed to allow mobility scooter area in Severalls/Southmead Crescent area passed to Highways	July 23: Information sent to Highways to consider. Aug 23: response received stating it has been passed to the SIS team for assessment	Deputy Clerk	Ongoing
<b>Jul 23</b>	State of the pavements in Middle Path – near surgery raised ironwork caused a resident to trip and fall.	Reported to Councillor Surgery July 2023	Reported to Highways, add to next Highways Meeting	Deputy Clerk	Ongoing
<b>Jul 23</b>	Possibility of a pedestrian crossing on South Street near the Methodist Church.	Reported to Councillor Surgery July 2023	Oct 23: Monitor all pedestrian crossings for condition and yellow box junctions on South Street to be refreshed. Nov 23 road markings will be refreshed in April, no budget for any additional crossings	Deputy Clerk	Ongoing
<b>Sept 23</b>	High walls around Rose Lane deteriorating – debris over road	Reported to Highways	Nov 23 This has been reported to Ian at Streetscene April 24: With the service provider to survey and repair <b>June 24: Repeatedly chased – no response</b>	Deputy Clerk	Ongoing
<b>Nov 23</b>	Missing 'No Entry' sign at the junction of Market Street, West Street and Hermitage Street after some recent work	Reported to Highways Nov 23	Nov 23: Lines will be repainted	Deputy Clerk	Ongoing

<b>Report subject</b>	Speed Indicator Device
<b>Committee name</b>	Planning & Highways
<b>Meeting date</b>	10 <sup>th</sup> June 2024
<b>Report author</b>	Gemma Hughes, Deputy Clerk
<b>Report contact details</b>	deputyclerk@crewkerne-tc.gov.uk

**1. Purpose**

- 1.1 To consider the installation of two Speed Indicator Device (SID) poles on Ashlands Road and Kithill

**2. Background information**

- 2.1. Crewkerne Town Council have recently received a number of complaints regarding speeding in these areas.

**3. Detailed consideration**

- 3.1. There are currently seven poles across the town that are suitable for the SID to be mounted on. They are used on a rotational basis every four weeks.

**4. Financial implications**

- 4.1 In 2022 CTC had a pole installed at Broadshard at the cost of £200. The expectation is that the cost for a new pole would be similar.

**5. Equalities considerations**

N/A.

**6. Council Action Plan objectives supported**

N/A.

**7. Recommendation**

7.1. It is recommended that the Council:

- a) CONSIDERS whether it wishes to purchase two new poles for the SID
- b) If so, to delegate the necessary arrangements to the Deputy Clerk.

<b>Report subject</b>	North Street/One-way system
<b>Committee name</b>	Planning & Highways
<b>Meeting date</b>	10 <sup>th</sup> June 2024
<b>Report author</b>	Gemma Hughes, Deputy Clerk
<b>Report contact details</b>	deputyclerk@crewkerne-tc.gov.uk

### **1. Purpose**

- 1.1. To note recent correspondence relating to North Street and town centre one-way systems and consider a way forward.

### **2. Background information**

- 2.1. There have recently been several incidents on North Street. An HGV collided with a building at the bottom of North Street causing substantial damage to the property and last week a serious car accident very close to the houses.

### **3. Detailed consideration**

- 3.1 Last year Crewkerne Town Council contacted Somerset Council to request that the town traffic and HGV surveys (previously carried out in 2005/2006) were updated. This request was refused as Highways recommended waiting until such time as the link road had been delivered. A new request has been prepared ready for submission to Somerset Council.
- 3.2 Additionally, the following message has been received from Wakelys for Councillors' consideration:

*"As you may be aware we have recently had serious damage to our property on the junction with Abbey Street and North Street. This has been a constant and worrying occurrence over the 11 years we have been in our premises in Abbey Street. This has been the fifth time in our tenure that the building has been damaged and the most serious to date. This doesn't include the umpteenth near misses and scrapes that have occurred, and as such we live with the constant fear for the next collision with our property. There are of course, the issues with pedestrians also having to take evasive action when walking the pavement near this junction, and articulated lorries and heavy goods vehicles are trying to negotiate a near impossible narrow and unsuitable junction. Articulated Lorries and vehicles like these are much bigger and considerably longer these days than they once were which is exacerbating the situation.*

*I would like the council to consider the possibility of making North Street one way. It certainly lends itself to it in the way the town road infrastructure could handle it. Whilst I'm not expecting miracles, and Somerset Council's finances in a parlous state, I would welcome the Town Councils consideration of this proposal and the*



*opportunity for me to come along to a meeting to share my thoughts. This is a serious concern particularly for the school children from Ashlands who walk the pavement in and out of town on a regular basis, and other pedestrian users as well my personal concern for my premises. “*

**4. Financial implications**

N/A

**5. Equalities considerations**

N/A

**6. Council Action Plan objectives supported**

3.4 Campaign for one-way systems in Market Street and North Street to reduce congestion and HGV's.

**7. Recommendation**

7.1. It is recommended that the Committee **CONSIDERS** how it would like to proceed

<b>Report subject</b>	Road Marking & Parking Working Group
<b>Committee name</b>	Planning & Highways
<b>Meeting date</b>	10 <sup>th</sup> June 2024
<b>Report author</b>	Gemma Hughes, Deputy Clerk
<b>Report contact details</b>	deputyclerk@crewkerne-tc.gov.uk

**1. Purpose**

- 1.1. To update Councillors on the Road Marking and Parking Working Group.

**2. Background information**

- 2.1 The group met in March for their first meeting. Four requests from members of the public for road marking and parking restrictions were considered.

**3. Detailed consideration**

- 3.1. Councillors recommended no further action for two of the requests.  
3.2. One request was resolved with Highways agreeing to repaint an H-bar marking.  
3.3. The final request was for double yellow lines at the junction of Orchard Rise/Furland Road. Councillors recommended to move forward with the consultation process. The Deputy Clerk consulted the 4 adjacent houses to the junction to which no responses were received.

**4. Financial implications**

N/A.

**5. Equalities considerations**

N/A.

**6. Council Action Plan objectives supported**

N/A.

**7. Recommendation**

- 7.1. It is recommended that the Council **RESOLVES:**

- a) To move forward with the application process for a TTRO.