

Minutes of a meeting of the POLICY & RESOURCES COMMITTEE held in the Beech Suite, George Reynolds Centre, Crewkerne, following a meeting of the Planning and Highways Committee on Monday 10 June 2024.

**PRESENT:**

Cllr. A. Stuart (Chair), T. Bond, N. Draycott, D. Livesley, J. Morris, J. Nathan, A. Samuel, and S. Woodland.

In attendance: Town Clerk K. Sheehan, Deputy Clerk G. Hughes.

**001 TO NOTE APOLOGIES FOR ABSENCE**

24/25

Apologies were received from Cllrs. Ashton, Best, Head and Rawe (all personal).

**002 DECLARATIONS OF INTEREST**

24/25

None.

**003 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING**

24/25

It was AGREED that the minutes of the meeting of the Policy & Resources Committee held on 12 February 2024 be APPROVED.

**004 PUBLIC OPEN FORUM**

24/25

No members of the public were present.

**005 TO REVIEW THE FOLLOWING GRANT APPLICATIONS**

24/25

a. Crewkerne Farmers Market

Councillors reviewed a new application for a grant from Crewkerne Farmers Market, noting that the previous grant had been returned as the road closure was no longer required. It was AGREED to defer the application to such time as to allow the applicant to clarify the purpose of the grant, also to clarify some of the figures on the application.

**006 REVIEW OF EXISTING POLICIES**

24/25

a. Grant Making Policy

b. Flag Flying and Logo Policy

c. Information Security Policy

The proposed changes to a, b, and c were AGREED en bloc.

**007 NEW POLICIES**

24/25

a. Co-option Policy and Procedure

The Co-option Policy and Procedure was AGREED. The Chair noted that this reflected the process used in a recent co-option, formalising it for future reference.

**008 POLICY REVIEW SCHEDULE**

24/25

To note the updated Policy Review Schedule

The updated schedule was noted, only three policies remained outstanding for review.

009    **MATTERS OF REPORT**

24/25

None.

010    **DATE OF THE NEXT MEETING**

24/25

Monday 14 October 2024, following the meeting of the Planning and Highways Committee in the Council Chamber, Town Hall.

The meeting closed at 19.45.

DRAFT

**Signed:** .....

**Dated:** .....

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