

Members are hereby summoned, and members of the public and press are invited, to attend a meeting of the **War Memorial Commemoration Trust** to be held on **Monday 29 July 2024**, following the meeting of the Full Council, in the Council Chamber, Market Square, Crewkerne for the purpose of transacting the business outlined on the agenda below.

**Note:**

- **Members of the public who wish to view the meeting proceedings, either in real time or afterwards, can access the meeting via the following link: <https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>.**
- **Members of the public requiring assistance or reasonable adjustments to aid their attendance at council meetings are asked to contact the Council Offices in advance using the above contact details. Documents are available in large print by request.**
- **Recording of meetings is permitted under the Openness of Local Government Bodies Regulations 2014; please refer to the Council's Policy on Audio/Visual Recording & Photography at Meetings ([Recording-Meetings-policy-Feb-2022.pdf \(crewkerne-tc.gov.uk\)](#)).**
- **Public participation is welcome during the allocated Public Open Forum session, please refer to Section 3 of the Council's Standing Orders ([Standing-Orders-May-2024.pdf \(crewkerne-tc.gov.uk\)](#)).**

Katharine Sheehan FSLCC, Town Clerk (signed on original)  
23 July 2024

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# Agenda

- 010/2425**      **To receive and approve apologies for absence.**  
a. To record members present:
  - Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.b. To approve any apologies for absence:
  - Members present to decide if the reason(s) for a member's absence are acceptable.
- 011/2425**      **To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.**
  - Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
  - Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.
- 012/2425**      **To approve the draft minutes of the War Memorial Commemoration Trust meeting held on 24 June 2024.**
- 013/2425**      **Public Open Forum:** Questions may be put to the Trustees in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Mayor reserves the right to vary or extend these time limits.
- 014/2425**      **Severalls Jubilee Bowls Club:** to approve the final licence and authorise the signatures of the Mayor and Deputy Mayor.

- 015/2425**      **Severalls Memorial Garden Community Event:** to consider a suggestion for a community event at Severalls in 2025.
- 016/2425**      **To receive Matters of Report** (verbal reports for information only).
- 017/2425**      **Next meeting:** TBC, as required.