

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **Planning and Highways Committee** to be held on **Monday 14th October 2024**, starting at 18.45, in the Council Chamber, Town Hall, Market Square, Crewkerne for the purpose of transacting the business outlined on the agenda below.

Notes:

- **The recording of the meeting will be uploaded for members of the public who wish to view it via the following link: <https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>.**
- **Members of the public requiring assistance or reasonable adjustments to aid their attendance at council meetings are asked to contact the Council Offices in advance using the above contact details. Documents are available in large print by request.**
- **Recording of meetings is permitted under the Openness of Local Government Bodies Regulations 2014; please refer to the Council's Policy on Audio/Visual Recording & Photography at Meetings ([Recording-Meetings-policy-Feb-2022.pdf \(crewkerne-tc.gov.uk\)](#)).**
- **Public participation is welcome during the allocated Public Open Forum session, please refer to Section 3 of the Council's Standing Orders ([Standing-Orders-May-2024.pdf \(crewkerne-tc.gov.uk\)](#)).**

Katharine Sheehan FSLCC, Town Clerk (signed on original)
8 October 2024

Agenda

- 037/2425** **To receive and approve apologies for absence.**
a. To record members present:
Schedule 12 of the Local Government Act 1972 requires:
- a record be kept of the members in attendance.
 - this record forms part of the minutes of the meeting.
 - Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.
- b. To approve any apologies for absence:
Section 85(1) of the Local Government Act 1972 requires:
- Members present to decide if the reason(s) for a member's absence are acceptable.
- 038/2425** **To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.**
The Localism Act 2011 and the Council's Code of Conduct requires:
- Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
 - Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.
- 039/2425** **To confirm the minutes of the previous meeting held on 16 September 2024.**
- 040/2425** **Public Open Forum:** Questions may be put to the Council in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be
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referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Mayor reserves the right to vary or extend these time limits.

- 041/2324** To receive the Clerk's update report.
- 042/2324** To consider Planning Applications as per the list available on website or via Town Council office. Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make decisions on any application. Any recommendations and comments this Committee make will be fed into the planning process. Somerset Council is the Planning Authority and will issue the decision notices on all applications.
- 043/2324** To receive planning decision notices from Somerset Council.
- 044/2324** To receive the updated Action Status Report.
- 045/2324** To receive a report from the Neighbourhood Plan Steering Group.
- 046/2324** Date of next meeting: Monday 11th November 2024, 18.45, Council Chamber.

CREWKERNE TOWN COUNCIL
Planning and Highways Committee Meeting
Monday 14th October 2024

New Applications – Somerset Council

- 24/02006/COL **20 Station Road Crewkerne Somerset TA18 8AJ**
Notification only – Application for a Lawful Development Certificate for the Proposed Demolition of an existing 'lean to' conservatory and filling in the space with a ground floor extension
- 24/02027/LBC **7 Victoria Square Poples Well Crewkerne Somerset TA18 7ES**
Replacement of 1 no. ground floor front elevation window, 5 no. first floor front, side and rear elevation windows, together with internal alterations at first floor level only
- 24/02249/TCA **De Combe House Mount Pleasant Crewkerne Somerset TA18 7AH**
Notification only – Notification of intent to carry out Tree Surgery Works to No. 1 Tree within a Conservation Area.
- 24/02059/FUL **Land South of Crewkerne Key Site Off Station Road Crewkerne Somerset TA18 8AE**
Erection of 2 storey, 66 bed care home for older people with associated landscaping, car parking and access
- 24/02104/HOU **17 Curriott Hill Road Crewkerne Somerset TA18 8BW**
Demolition of existing garage, erection of a single storey front extension, two storey rear extension, raise existing roof, internal alteration works and amendments to existing vehicular access.
- 24/01907/HOU **23 Park View Crewkerne Somerset TA18 8HS**
External wall insulation

To receive planning decision notices from Somerset Council

- 24/01853/TCA **Bincombe Allotments Bincombe Lane Crewkerne Somerset TA18 7BH**

Notification of intent to carry out tree surgery works to No. 2 Trees within a Conservation Area

DECIDED

24/02004/NMA

15A Langmead Square Crewkerne Somerset TA18 8EA

Non-Material Amendment to approved application 19/02396/FUL to revise the approved car parking arrangement

DECIDED

23/00006/REM

Crewkerne Key Site 1 Land East Of Crewkerne Between A30 And A356 Yeovil Road Crewkerne Somerset TA18 7HE

Approval of reserved matters for appearance, landscaping, layout and scale for 100 dwellings and associated development following outline approval of 05/00661/OUT (Comprehensive mixed use development for 525 dwellings, employment (B1, B2, B8) primary school, community facilities, playing fields, parkland, P.O.S. structural landscaping and associated infrastructure including link road and highway improvements) as amended by 19/03482/S73 and 21/03005/S73

APPROVED

	Subject	Action	Status	Responsibility	Status
Jul-20	Millers Garage	To keep on matrix with regular updates	To keep on matrix with regular updates. Jul 23: Awaiting information from Commercial Property Land Development Manager at Somerset Council. Aug 23: awaiting planning application to be submitted Feb 24: Application expected end of Feb	Clerk/Deputy Clerk	Ongoing
Nov-20	Ongoing issues with many gullies in the town	Deputy Clerk is putting together a spreadsheet of problems.	Nov 22: Ongoing contact with Highways. Budget spent, however clearance can be organised for urgent jobs. May23. To be readdressed in upcoming site meeting with Somerset Council in June. Yearly jet washing will take place, awaiting schedule Dec 23: Jet washing completed in May and October Oct 24: This has been added to the list for the EHM pilot	Deputy Clerk/Highways	Ongoing
Dec-20	Diversion of Henley footpath railway crossing proposed by Network Rail and associated with the planning approval for a development on land at the top of Kithill.	Following a presentation from Network Rail, it was agreed to organise a site meeting to allow NR representatives to understand the Town Council's concerns.	Sept 22: Contact made with SSDC Planning regarding this pre condition and request for update. Apr23: Noted, correspondence received from Network Rail regarding a proposed diversion application. Further information due from Network Rail. May23: update received with 2 diversion potential routes. Somerset Council to do site visit. Crossing lies within West Crewkerne Parish so only comment from neighbouring Parish	Network Rail/SCC Footpaths officer. NMA refused Jan 23.	Ongoing
Feb-21	Pavement Survey	Cllr. Kathy Head to work with Cllr. Woodland to organise a survey of the town's pavements	May 23: Cllr Head to prepare and report later in 2023 April 24: Cllr. Head advises this is delayed until the roadworks on	Kathy Head	Ongoing

			South Street/Station Road have been completed		
Aug-21	Wall adjacent to Gouldsbrook Terrace crumbled leaving debris on the pavement.	The Deputy Clerk was asked to investigate ownership of the wall and send a letter to the owner to request that the wall was made safe	Feb 23: Highways confirm they have had difficulty communicating with landowner about the repairs needed. June 23: Highways confirm no progress made as landowner not responding. Nov 23: Discussed with Highways – no more they can do as privately owned Jan 24: Deputy Clerk to investigate if the wall can be repaired and recharged to the homeowner Feb 24: SC do not have the money or resources to do this March 24: More of the wall has fallen Sept 24: Re assess in the Spring	Highways	Ongoing?
Oct 22	Diseased tree on Market Street	Agreed to replace it but queried £300 licence fee	Town Clerk has submitted planting proposal to Highways but not yet received confirmation. Sept 23: chased. Oct 23: Trees could do with pruning	Town Clerk	Ongoing
Dec 22	Faded road markings – zebra crossing outside Waitrose/Library also junction of Wynnstay with North Street.	Responsibility – SC? Responsibility – Private ownership?	SC to refurbish car park markings South Street – date to be confirmed. Mark ups in car park Sept 23 – Somerset Council seeking quotations for lines Oct 23. March 24: Deputy Clerk to chase Sept 24: Road markings are being scheduled on a reactive basis	Town Clerk	Ongoing
Mar 23	Overflowing bins	Clerk to contact Streetscene about collection schedule.	Deputy Clerk has requested a collection schedule be confirmed. July 23: further request for schedule. Sept 23 request for schedule requested again. Nov 23 No schedule provided, Deputy Clerk to report all overflowing bins to Streetscene Dec 23 SC have installed a new co mingle bin on Kithill Jan 24: Deputy Clerk to compile a spreadsheet of complaints Jan-	Town/Deputy Clerk	Ongoing

			March 24: No complaints April 24: x5 complaints received – all within a few days Sept 24: Several overflowing dog bins recently		
Jun 23	Dropped Kerbs	Report sent to Highways for consideration	Report submitted by Space4Crewkerne about dropped kerbs in town. Discussed at Highways meeting. July 23: report sent to Highways. Aug 23: response received stating it has been passed to the SIS team for assessment. Nov 23: Highways have been asked for a cost, they suggested to get quotes from external contractors	Deputy Clerk	Ongoing
Jun 23	Mobility Scooter Access	Request for steps to be changed to allow mobility scooter area in Severalls/Southmead Crescent area passed to Highways	July 23: Information sent to Highways to consider. Aug 23: response received stating it has been passed to the SIS team for assessment	Deputy Clerk	Ongoing
Jul 23	State of the pavements in Middle Path – near surgery raised ironwork caused a resident to trip and fall.	Reported to Councillor Surgery July 2023	Reported to Highways, add to next Highways Meeting Sept 24: Visited as part of a Highways meeting – no issues noted	Deputy Clerk	Remove?
Jul 23	Possibility of a pedestrian crossing on South Street near the Methodist Church.	Reported to Councillor Surgery July 2023	Oct 23: Monitor all pedestrian crossings for condition and yellow box junctions on South Street to be refreshed. Nov 23 road markings will be refreshed in April, no budget for any additional crossings	Deputy Clerk	Remove?
Sept 23	High walls around Rose Lane deteriorating – debris over road	Reported to Highways	Nov 23 This has been reported to Ian at Streetscene April 24: With the service provider to survey and repair Sept 24: No update	Deputy Clerk	Ongoing
Nov 23	Missing 'No Entry' sign at the junction of Market Street, West Street and Hermitage Street after some recent work	Reported to Highways Nov 23	Nov 23: Lines will be repainted Sept 24: Reported again at Highways visit	Deputy Clerk	Ongoing