

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **Planning and Highways Committee** to be held on **Monday 13th January 2025**, starting at 18.45, in the Council Chamber, Town Hall, Market Square, Crewkerne for the purpose of transacting the business outlined on the agenda below.

Notes:

- **The recording of the meeting will be uploaded for members of the public who wish to view it via the following link: <https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>.**
- **Members of the public requiring assistance or reasonable adjustments to aid their attendance at council meetings are asked to contact the Council Offices in advance using the above contact details. Documents are available in large print by request.**
- **Recording of meetings is permitted under the Openness of Local Government Bodies Regulations 2014; please refer to the Council's Policy on Audio/Visual Recording & Photography at Meetings ([Recording-Meetings-policy-Feb-2022.pdf \(crewkerne-tc.gov.uk\)](#)).**
- **Public participation is welcome during the allocated Public Open Forum session, please refer to Section 3 of the Council's Standing Orders ([Standing-Orders-May-2024.pdf \(crewkerne-tc.gov.uk\)](#)).**

Katharine Sheehan FSLCC, Town Clerk (signed on original)
7 January 2025

Agenda

- 049/2425** **To receive and approve apologies for absence.**
a. To record members present:
Schedule 12 of the Local Government Act 1972 requires:
- a record be kept of the members in attendance.
 - this record forms part of the minutes of the meeting.
 - Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.
- b. To approve any apologies for absence:
Section 85(1) of the Local Government Act 1972 requires:
- Members present to decide if the reason(s) for a member's absence are acceptable.
- 050/2425** **To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.**
The Localism Act 2011 and the Council's Code of Conduct requires:
- Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
 - Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.
- 051/2425** **To confirm the minutes of the previous meeting held on 11 November 2024.**
- 052/2425** **Public Open Forum:** Questions may be put to the Council in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be
- www.crewkerne-tc.gov.uk

referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Mayor reserves the right to vary or extend these time limits.

- 053/2425** To receive the Clerk's update report.
- 054/2425** To consider Planning Applications as per the list available on website or via Town Council office. Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make decisions on any application. Any recommendations and comments this Committee make will be fed into the planning process. Somerset Council is the Planning Authority and will issue the decision notices on all applications.
- 055/2425** To receive planning decision notices from Somerset Council.
- 056/2425** **Lyewater bank and fence:** to consider a request from Adam Dance MP to investigate options.
- 057/2425** To receive a report on the informal speed scheme 20's plenty
- 058/2425** To receive the updated Action Status Report.
- 059/2425** To receive a report from the Neighbourhood Plan Steering Group.
- 060/2425** **Date of next meeting:** Monday 10th February 2025, 18.45, Council Chamber.

CREWKERNE TOWN COUNCIL
Planning and Highways Committee Meeting
Monday 13th January 2025

New Applications – Somerset Council

- 24/02875/HOU **20 Station Road Crewkerne Somerset TA18 8AJ**
Demolition of an existing lean to conservatory and the erection of single storey rear extension
- 24/03006/DOC1 **Crewkerne Ph2a Land Off Yeovil Road Crewkerne Somerset TA18 7NU**
Discharge of conditions No. 11 (Archaeological Works) of planning application 05/00661/OUT

To receive planning decision notices from Somerset Council

- 24/02104/HOU **17 Curriott Hill Road Crewkerne Somerset TA18 8BW**
Demolition of an existing garage, erection of a single storey front extension, two storey rear extension, raise existing roof, internal alteration works and amendments to existing vehicular access.
- APPROVED
- 24/02153/HOU **89 Hermitage Street Crewkerne Somerset TA18 8EX**
Conversion and extension to existing garage. Remove/infill existing window on south elevation and insertion of a rooflight to utility.
- REFUSED
- 24/02154/LBC **89 Hermitage Street Crewkerne Somerset TA18 8EX**

Conversion and extension to existing garage. Remove/infill existing window on south elevation and insertion of a rooflight to utility.

REFUSED

24/02297/LBC

Red Lion Court Market Street Crewkerne Somerset TA18 7JY

Replace existing bay window on first floor east elevation

REFUSED

23/01187/OUT

Land Opposite Viney Bridge Mills Station Road Crewkerne Somerset TA18 8AE

Outline application with all matters reserved except for access for the erection of 3 no 1 bedroom dwellings, access and parking

REFUSED

24/02221/FUL

Land Rear Of 20 Market Street Crewkerne Somerset TA18 8AX

Demolition of detached timber frame storage building and prefabricated garage building. Change of use and the construction of a terrace of 3 No. two storey dwelling houses with amenity areas and car port for parking. Improvements to existing parking area.

WITHDRAWN

24/01412/FUL

Land Adjacent to Cloudhill Hewish Lane Crewkerne Somerset

Erection of a single two storey detached dwelling

APPROVED

Report subject	Lyewater Bank and Fence
Committee name	Planning and Highways Committee
Meeting date	13 th January 2025
Report author	Gemma Hughes, Deputy Clerk
Report contact details	deputyclerk@crewkerne-tc.gov.uk
Consultees	Adam Dance MP
Decision required?	Yes

1. Purpose

- 1.1 To consider a request from Adam Dance MP to investigate options regarding the Lyewater bank and fence.

2. Background information

- 2.1 Last year a member of the public reported their concerns regarding an eroding bank adjacent to the layby on Lyewater. At times of heavy rain there is a mudslide, along with tree debris into the road.

3. Detailed Consideration

- 3.1 The land is privately owned, and the owner of the land isn't registered or contactable.
- 3.2 The area was visited as part of the Highways walk around with officers from Somerset Council and they confirmed that if any debris was to obstruct the Highway then they would clear it.
- 3.3 In the 2000's there was a large collapse of the bank behind the layby bringing down large boulders. As a gesture of goodwill, South Somerset District Council installed a metal fence from the top of the lane, which runs beyond the street, towards Hewish Lane, to hold back any more falling debris.
- 3.4 The fence has now partially collapsed, and at present there is nothing to prevent more debris from falling into the road. Somerset Council do not have the funds to repeat the gesture from SSDC.
- 3.5 Adam Dance MP has asked if Crewkerne Town Council would consider looking to fix or replace the broken fencing.
- 3.6 Somerset Council's legal department is looking into the land ownership to see if someone can be held accountable, but it was thought that was unlikely.

4. Financial implications

4.1 As yet unknown. If Councillors wished to proceed, quotes would need to be sought for replacement fencing and potentially bank stabilisation works in addition to this.

5. Equalities considerations

N/A

6. Council Action Plan objectives supported

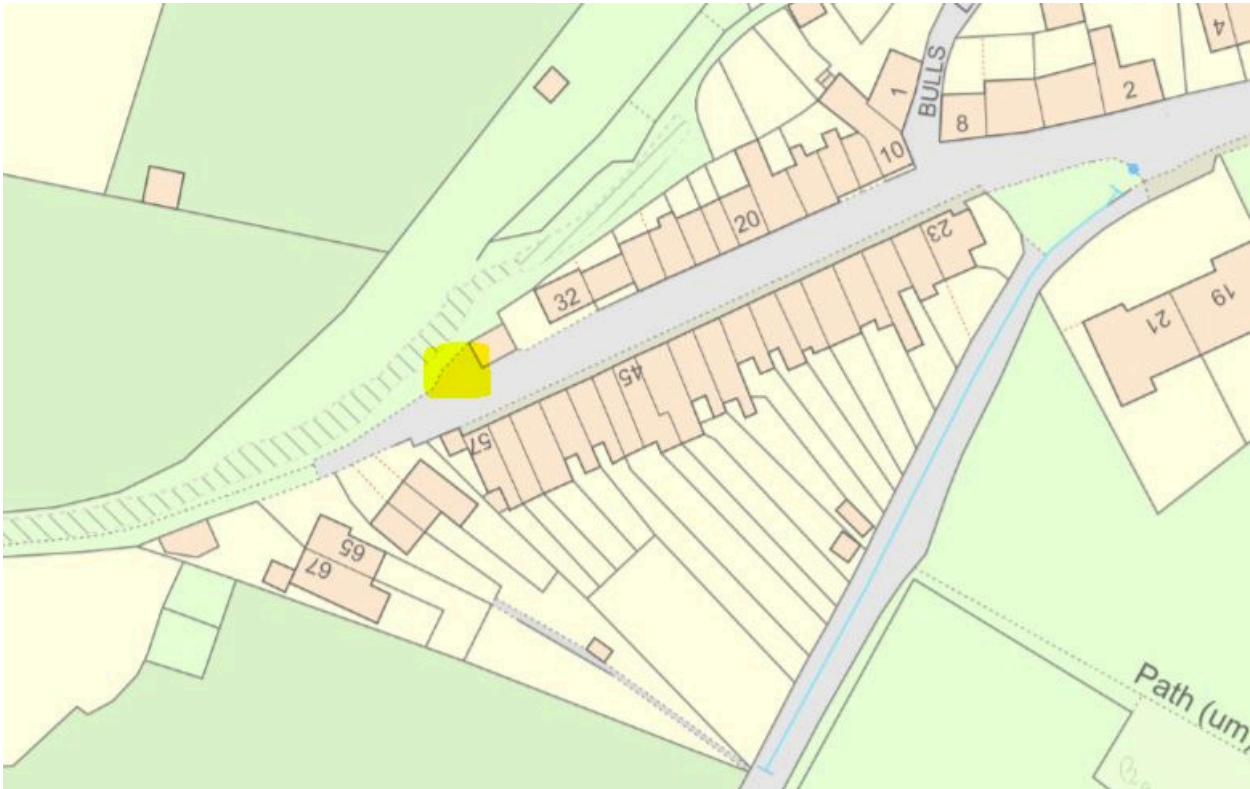
N/A

7. Recommendation

6.1. It is recommended that Councillors **CONSIDER** its position on funding and managing small highways projects within the town; and what, if any action they wish to take.

APPENDIX A: Location map and photographs

APPENDIX A: Location map and photographs



The area in yellow shows the location of the layby at Lyewater. The bank and fence is situated directly behind this.



These photographs show the layby and the height of the bank. The building is a residents garage. On the left hand side the end of the fence is visible.



This shows the debris that is falling into the layby. It is predominantly soil and organic matter presently.



Highlighted in red is the ends of the existing fence. In between is where the falling debris has removed the fence completely.



This view of the layby is from West to East, facing down Lyewater.

Report subject	Informal Speed Scheme - 20's Plenty
Committee name	Planning & Highways Committee
Meeting date	13 th January 2025
Report author	Gemma Hughes, Deputy Clerk
Report contact details	deputyclerk@crewkerne-tc.gov.uk
Consultees	Broadwindsor, Maiden Newton, South Petherton and Upton Parish Councils
Decision required?	No

1. Purpose

1.1 To investigate alternative options for speed reduction.

2. Background information

2.1 Councillors asked the Clerk to investigate other options for speed restrictions in the town. It was noted that other parishes have informal schemes that are in place.

3. Detailed consideration

- 3.1 20's plenty (www.20splenty.org) is a not-for-profit Community Interest Company that supports and advises local communities and authorities that are trying to get a 20mph speed limit in their towns.
- 3.2 Locally the scheme has been trialled in Maiden Newton and Broadwindsor.
- 3.3 A range of stickers, banners and other resources for campaigners that can be added to wheelie bins, cars, windows or bicycles to make the campaign noticed.
- 3.4 After consulting with other parish councils that have trialled the scheme there have been mixed results. Broadwindsor have reported that the scheme has mixed feelings within the community, it is difficult to police and made more complicated by other speed limits they have on the approach to the village.
- 3.5 An alternative scheme would be 'advisory' 20mph speed limit signs. These have been installed in Northamptonshire and were ordered through the Unitary Council's Highways supplier. They have reported general support from residents, however after one complaint, they have now been asked to remove them by the Unitary authority.

4. Financial implications

- 4.1 Banners are available: x2 £100, x3 £145
- Wheelie bin stickers: x50 £60
- Window stickers: 50 x £28.80
- Bumper/bike stickers: 50 x £18

4.2 Digital graphics and the logo are available to use free of charge.

5. Equalities considerations

N/A

6. Council Action Plan objectives supported

N/A

7. Recommendation

6.1. It is RECOMMENDED that:

- Councillors note the report

APPENDIX B: Examples

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20's Plenty



**Where people
are**

20's Plenty for Us campaigns for 20mph as the default speed limit for urban and village streets where people live, work, shop, play and learn.
www.20splenty.org

Wheelie Bin Sticker

20's Plenty where people are



**Thank you for helping us
make our community a
better place for everyone**

20's Plenty for Us campaigns for 20mph as the default speed limit for urban and village streets where people live, work, shop, play and learn.
www.20splenty.org

Banner 1.5 x 1m



**20's Plenty
where people are**

20's Plenty for Us campaigns for 20mph as the default speed limit for urban and village streets where people live, work, shop, play and learn.
www.20splenty.org

Window/Bumper/Bike Sticker



Advisory 20mph sign

	Subject	Action	Status	Responsibility	Status
Jul-20	Millers Garage	To keep on matrix with regular updates	To keep on matrix with regular updates. Jul 23: Awaiting information from Commercial Property Land Development Manager at Somerset Council. Aug 23: awaiting planning application to be submitted Feb 24: Application expected end of Feb. Nov 24: The legal contractual arrangements have been complex, and it is expected that these may not be complete until the end of Feb 25. A planning application is expected around the same time.	Clerk/Deputy Clerk	Ongoing
Nov-20	Ongoing issues with many gullies in the town	Deputy Clerk is putting together a spreadsheet of problems.	Nov 22: Ongoing contact with Highways. Budget spent, however clearance can be organised for urgent jobs. May23. To be readdressed in upcoming site meeting with Somerset Council in June. Yearly jet washing will take place, awaiting schedule Dec 23: Jet washing completed in May and October Oct 24: This has been added to the list for the EHM pilot Nov 24: The Deputy Clerk has a meeting scheduled to discuss gully clearance as part of the pilot Jan 25: We are awaiting a date for the 'Welcome to Crewkerne signs' cleaning and clearance and the gullies will be scheduled for a second day.	Deputy Clerk/Highways	Ongoing

Dec-20	Diversion of Henley footpath railway crossing proposed by Network Rail and associated with the planning approval for a development on land at the top of Kithill.	Following a presentation from Network Rail, it was agreed to organise a site meeting to allow NR representatives to understand the Town Council's concerns.	Sept 22: Contact made with SSDC Planning regarding this pre condition and request for update. Apr23: Noted, correspondence received from Network Rail regarding a proposed diversion application. Further information due from Network Rail. May23: update received with 2 diversion potential routes. Somerset Council to do site visit. Crossing lies within West Crewkerne Parish so only comment from neighbouring Parish.	Network Rail/SCC Footpaths officer. NMA refused Jan 23.	Ongoing
Aug-21	Wall adjacent to Gouldsbrook Terrace crumbled leaving debris on the pavement.	The Deputy Clerk was asked to investigate ownership of the wall and send a letter to the owner to request that the wall was made safe	Feb 23: Highways confirm they have had difficulty communicating with landowner about the repairs needed. June 23: Highways confirm no progress made as landowner not responding. Nov 23: Discussed with Highways – no more they can do as privately owned Jan 24: Deputy Clerk to investigate if the wall can be repaired and recharged to the homeowner Feb 24: SC do not have the money or resources to do this March 24: More of the wall has fallen Sept 24: Re assess in the Spring	Highways	Ongoing?
Oct 22	Diseased tree on Market Street	Agreed to replace it but queried £300 licence fee	Town Clerk has submitted planting proposal to Highways but not yet received confirmation. Sept 23: chased. Oct 23: Trees could do with pruning Jan 25: No contact with tree officer	Town Clerk	Ongoing
Dec 22	Faded road markings – zebra crossing outside Waitrose/Library also junction of Wynnstay with North Street.	Responsibility – SC? Responsibility – Private ownership?	SC to refurbish car park markings South Street – date to be confirmed. Mark ups in car park Sept 23 – Somerset Council seeking quotations for lines Oct 23. March 24: Deputy Clerk to chase	Town Clerk	Ongoing

			Sept 24: Road markings are being scheduled on a reactive basis		
Mar 23	Overflowing bins	Clerk to contact Streetscene about collection schedule.	Deputy Clerk has requested a collection schedule be confirmed. July 23: further request for schedule. Sept 23 request for schedule requested again. Nov 23 No schedule provided, Deputy Clerk to report all overflowing bins to Streetscene Dec 23 SC have installed a new co mingle bin on Kithill Jan 24: Deputy Clerk to compile a spreadsheet of complaints Jan-March 24: No complaints April 24: x5 complaints received – all within a few days Sept 24: Several overflowing dog bins recently Oct 24: SC are currently reviewing the bins in the area. Some may be replaced with larger co-mingle bins.	Town/Deputy Clerk	Ongoing
Jun 23	Dropped Kerbs	Report sent to Highways for consideration	Report submitted by Space4Crewkerne about dropped kerbs in town. Discussed at Highways meeting. July 23: report sent to Highways. Aug 23: response received stating it has been passed to the SIS team for assessment. Nov 23: Highways have been asked for a cost, they suggested to get quotes from external contractors	Deputy Clerk	Ongoing
Jun 23	Mobility Scooter Access	Request for steps to be changed to allow mobility scooter area in Severalls/Southmead Crescent area passed to Highways	July 23: Information sent to Highways to consider. Aug 23: response received stating it has been passed to the SIS team for assessment	Deputy Clerk	Ongoing
Sept 23	High walls around Rose Lane deteriorating – debris over road	Reported to Highways	Nov 23 This has been reported to Ian at Streetscene April 24: With the service provider to survey and repair Sept 24: No update	Deputy Clerk	Ongoing

Nov 23	Missing 'No Entry' road markings at the junction of Market Street, West Street and Hermitage Street after some recent work	Reported to Highways Nov 23	Nov 23: Lines will be repainted Sept 24: Reported again at Highways visit Nov 24: This has been added to Highways schedule of works Jan 25: This will be completed by the end of the financial year. It is weather dependent as this can't be done when the road is gritted	Deputy Clerk	Ongoing
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