

Councillors are hereby summoned, and members of the public and press are invited, to attend a meeting of the **Full Council** to be held on **Monday 27 January 2025**, starting at 18.45, in the Council Chamber, Town Hall, Market Square, Crewkerne for the purpose of transacting the business outlined on the agenda below.

Notes:

- **The recording of the meeting will be uploaded for members of the public who wish to view it via the following link:** <https://www.youtube.com/channel/UCTA9K-7L4Onjcli2Gtz7tCg>.
- **Members of the public requiring assistance or reasonable adjustments to aid their attendance at council meetings are asked to contact the Council Offices in advance using the above contact details. Documents are available in large print by request.**
- **Recording of meetings is permitted under the Openness of Local Government Bodies Regulations 2014; please refer to the Council's Policy on Audio/Visual Recording & Photography at Meetings ([Recording-Meetings-policy-Feb-2022.pdf \(crewkerne-tc.gov.uk\)](#)).**
- **Public participation is welcome during the allocated Public Open Forum session, please refer to Section 3 of the Council's Standing Orders ([Standing-Orders-May-2024.pdf \(crewkerne-tc.gov.uk\)](#)).**

Katharine Sheehan FSLCC, Town Clerk (signed on original)
21 January 2025

Agenda

123/2425 To receive and approve apologies for absence.

a. To record members present:

Schedule 12 of the Local Government Act 1972 requires:

- a record be kept of the members in attendance.
- this record forms part of the minutes of the meeting.
- Members who are unable attend a meeting should tender apologies in advance to the Town Clerk and the grounds for apologies tendered will also be recorded.

b. To approve any apologies for absence:

Section 85(1) of the Local Government Act 1972 requires:

- Members present to decide if the reason(s) for a member's absence are acceptable.

124/2425 To receive declarations of pecuniary or personal interests in items on the agenda and any dispensations.

The Localism Act 2011 and the Council's Code of Conduct requires:

- Members to declare any interests not currently recorded in the Member's Register of Interests or not notified to the Monitoring Officer of it.
- Requests for Dispensations should be made in writing to the Clerk in advance of the meeting.

125/2425 To approve the draft minutes of the Town Council meeting held on 16 December 2024.

126/2425 Public Open Forum: Questions may be put to the Council in person during this public participation session of up to 15 minutes and a maximum of 3 minutes per person. Issues notified to the Clerk a minimum of 3 working days before the meeting (i.e., by 5pm on the preceding Wednesday) will receive a response during this session. Issues raised in this session without prior notice may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda. The Mayor reserves the right to vary or extend these time limits.

- 127/2425** **To receive reports from:**
- a. Somerset Council.
 - b. Crewkerne & Ilminster Local Community Network.
 - c. Crewkerne Neighbourhood Policing Team.
- 128/2425** **Clerk's progress report:** to receive a verbal update report (for information only).
- 129/2425** **Finance & Procedure:**
- a. To approve the accounts for payment for January 2025 as listed.
 - b. To report the bank reconciliation for December 2024 has been completed.
 - c. To note the monthly accounts for the War Memorial Commemoration Trust have been checked.
 - d. To approve the recommendation of the Policy & Resources Committee for Community Grant Awards for 2025/2026.
 - e. To approve the recommendation of the Policy & Resources Committee for the setting of the budget for 2025/2026.
 - f. To approve the overall precept for 2025/26.
- 130/2425** **Planning:** to consider applications requiring comment before the next Planning and Highways Committee meeting:
- a. **25/00027/FUL** **Waitrose South Street Crewkerne Somerset TA18 8DA**
Full planning application to include roof and plant replacement upper deck car park works and façade maintenance.
 - b. **25/00035/ADV** **Waitrose South Street Crewkerne Somerset TA18 8DA**
Display of rebranded existing Waitrose signage with new building letters, car park signs and window vinyls.
- 131/2425** **Hyper Acute Stroke Unit at Yeovil District Hospital:** to consider correspondence and request for support from Adam Dance MP.
- 132/2425** **Pithers Court:** to consider quotations for clearance to investigate future uses of the land.
- 133/2425** **Somerset Heritage Centre:** to note that the documents listed in the attached report will be deposited in the county archives.
- 134/2425** **Henhayes Car Park:** to note request from Somerset Breast Screening to site screening unit in Henhayes car park for 8 weeks.
- 135/2425** **To receive the following minutes and approve any recommendations contained therein:**
- a. Planning and Highways Committee 11 November 2024.
 - b. Amenities Committee 11 November 2024.
 - c. Policy and Resources Committee 10 June 2024.
 - d. Reports from Town Council representatives to outside bodies.
- 136/2425** **To receive Matters of Report** (verbal reports for information only).
- 137/2425** **Next meeting:** Monday 24 February 2025, 18.45, Council Chamber, Town Hall.