

CREWKERNE AND WEST CREWKERNE
JOINT BURIAL COMMITTEE

Minutes of a meeting of the Joint Burial Committee held on Tuesday 11 February 2025 at 18.45 in the Council Chamber, Town Hall, Market Square, Crewkerne.

PRESENT:

Cllrs. M. Best (Chair), J. Borland, J. Holt, C. Rawe, and A. Samuel.

Also in attendance: K. Sheehan (Town Clerk), P. Hewitt (Finance Officer).

Absent: Cllr. C. Broom.

042 TO NOTE APOLOGIES FOR ABSENCE

24/25

Apologies were received from Cllrs. Draycott and Stuart (both personal).

043 DECLARATIONS OF INTEREST

24/25 in items on the agenda

No declarations of interest were made at this point.

044 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 3 DECEMBER 2024

24/25

The minutes of the meeting held on 3 December 2024 were APPROVED.

045 OPEN FORUM

24/25

No members of the public were in attendance.

046 CLERK'S PROGRESS REPORT

24/25

The Clerk reported that the paths upgrade in the new section had commenced and was expected to finish by the end of March, weather dependent. The workshop chapel had now received a second coat of plaster and would need time for this to dry out and then a final skim would be applied. She reported that the Operations Manager was seeking quotes for restoring the internal paintwork once finished, and it was noted that a glass break would be installed on the rear wall to monitor movement. The storm damaged noticeboard was repaired and due for reinstatement in the near future.

047 FINANCIAL MATTERS

24/25

a. To receive the financial update report

The financial update report was noted. Councillors commented that receipts continued to be down. It was agreed to place a notice on the board displaying Crewkerne Town Council's contact details for plot purchases.

b. To consider the end of year allocated reserves

The report was noted. Councillors agreed to monitor the success of the trial sections of path in the old section at their pre-contract walkaround. It was noted that the external toilet was complete.

048 JOINT BURIAL COMMITTEE RECORDS

24/25 To note that the records listed below will be deposited in the County Archives

Body	Type of record	Relevant dates	Notes
Crewkerne & West Crewkerne Joint Burial Committee (JBC)	Minutes	10.07.1975 - 12.03.1979	Unsigned.
JBC	Financial Statements	1969/70 – 1981/82	
JBC	Minutes	14.09.1962 – 12.03.1979	Signed
JBC	Minutes	12.09.1947 – 14.09.1962	Signed
JBC	Accounts ledger	1935-1966	
JBC	Accounts ledger	1966 – 2000	

It was noted that the County Archives may not accept unsigned minutes.

049 SPITFIRE MEMORIAL PLAQUE UNVEILING

24/25 To consider the timetable of events

The Town Clerk reported that the pilot's son had regretfully informed her that he was no longer able to travel to Crewkerne in March due to personal circumstances. Councillors agreed there was no immediate rush to install the plaque and decided to postpone the event to allow for the possibility of Mr Schofield attending at a later date. However, councillors felt it would be fitting to unveil the new war graves plaque at a small ceremony, possibly coinciding with the May VE Day commemorations.

050 INSPECTIONS

24/25 To make arrangements for cemetery inspections until the next meeting

Cllrs. Holt and Borland reported that the cemetery was looking well. The Christmas decorations would be removed by the contractors when they resumed work at the cemetery in March. A fallen tree limb was in the process of being removed, and no new subsidence had been observed.

051 TO APPROVE THE APPLICATIONS, MEMORIALS AND TRANSFERS RECEIVED

24/25

The applications, memorials and transfers received were APPROVED.

052 MATTERS OF REPORT

24/25

Councillors noted that they hoped the Open Day could be held in September once again.

053 DATE OF THE NEXT MEETING

24/25

Tuesday 8 April 2025 at 18.45 in the Council Chamber, Town Hall, Market Square.

The meeting closed at 19.09.

Signed.....

Dated.....

JBC11February2025